



## VETERAN “ONE-TIME ROUND OUT” FORM

**A student may round out with classes that are not offered as part of their program of education with any class offered by the educational institution only under the following circumstances:**

- The student has taken (or is enrolled in) every class offered as part of their program.
- The remaining course options in the student’s program are not offered during the student’s final term.

**This VA policy also reiterates the following:**

- A VA student can “round out” a schedule with additional courses to bring his/her course load up to a full-time schedule (**12 credit hours**) in his/her last term only.
- “Rounding out” is available to any student whose training time or rate of pursuit is less than full-time.
- A student may only round out once per program.

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NAME: \_\_\_\_\_

STUDENT ID # \_\_\_\_\_ CURRENT MAJOR \_\_\_\_\_

I understand that I can use my allowed one time round out for VA purposes at the community college level. By signing this form, I am officially requesting to use my one time round out for the:

FALL 20 \_\_\_\_\_ SEMESTER

SPRING 20 \_\_\_\_\_ SEMESTER

SUMMER 20 \_\_\_\_\_ SEMESTER

I understand that I can only use this only **once** and by signing below I am indicating that I have requested it to be used for the appropriate semester.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date