AGENDA
Monday, March 18, 2019
1:30 p.m. – 3:30 p.m. / Distance Learning Room

Attendees
☐ Asma AbuShadi, Tech Programs Manager/IT
☒ Jason Allen, UMOJA Counselor, Coordinator
☐ Susan Berry, Student Engagement Coordinator
☒ Patrice Braswell, A.R.C. Coordinator
☐ Mario Chacon, Associate Dean of EOPS/CARE/CAFYES & CalWORKs
☐ Michael Copenhaver, Director Financial Aid
☒ Barbara Gallego, Front Office Supervisor, Financial Aid
☐ Gabrielle Gosselin, CalWORKs Counselor/Coordinator
☐ Tate Hurvitz, Academic Senate President
☒ Karolia Macias-Madrigal, Counselor/SSSP Coord
☐ Sarah Moore, Transfer Center Coordinator
☐ Lida Rafia, Dean of Student Success & Equity
☐ Matthew Ring, Mental Health Counselor
☐ Luma Shamon, Financial Aid Advisor
☐ Michaele Toral, PUENTE Counselor, Coordinator
☒ Heriberto Vasquez, Outreach Coordinator
☐ MariaDenise Aceves, Counselor/Articulation
☐ Caroline Althaus, College Cashier
☐ Wayne Branker, Admissions and Records Supervisor
☐ James Canady, Counselor/Chair
☐ Martha Clavelle, Dean of Counseling Services
☒ Marsha Gable, Vice President, Student Services
☐ Ángel González, Director of Student Development
☐ Daniel Hernandez, Financial Aid Supervisor
☐ Pearl Lopez, EOPS Counselor/Instructor/Chair
☐ Donivan Marthis, Acting Associate Dean, Athletics
☐ Renee Nasori, Career Services Supervisor
☐ Juan Carlos Reyna, Title V Director
☐ Veronica Romero, Counseling Supervisor
☐ Aaron Starck, Dean of Admissions & Records, & Financial Aid
☐ Sara Varghese, Dean, Student Affairs
☐ Courtney Williams, Associate Dean of Student Services & SSSP
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<tr>
<th>Discussion Items</th>
<th>Action &amp; Follow Up</th>
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<td>The SSC meeting begun at 1:38pm with introductions. Sarah Moore brought a guest Valerie Ky, a SDICCCA intern who is assisting in the Transfer Center, International Programs, and the general counseling department.</td>
<td>Dr. Gable discussed the Classified Professionals day and to encourage all classified professionals to attend. All campus offices will be closed to the public. Non-classified employees will still go to work, but those classified professionals that do not attend must take a vacation day. Faculty need to reschedule student appointments and student hourlies need to be rescheduled because offices will be closed to public.</td>
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<tr>
<td>1. Classified Professionals Day Closure (March 25th) (Dr. Marsha Gable)</td>
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<td>2. Summer Hours Pre-Planning (Dr. Marsha Gable)</td>
<td>Dr. Gable asked if any in the group if there was a need to change the summer hours of operation from 8am-6pm. All those in attendance agreed to stick with the open hours of 8am-6pm. Starting the week of commencement (June 3rd) Grossmont College will begin the 4 10-hour shifts and offices will be open from 8am-6pm.</td>
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<td>3. Ferrilli Information Technology Operational Assessment (Dr. Marsha Gable)</td>
<td>Ferrilli IT is conducting small focus groups to take an assessment of the IT needs on campus. They first met at the Chancellor’s Extended Cabinet</td>
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this morning, and will be meeting later this afternoon with managers and students to gauge processes with IT, what are some IT challenges, and how is the interaction with IT? If you are invited to participate, please do so. Grossmont is currently working with IT to resolve any outstanding issues of priority, reports done and so forth.

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<th>4. Student Survey (Barbara Gallego)</th>
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<td>Barbara acknowledge to the council the idea that SSPRC has been floating with program review of possibly implementing a student survey like we did in 2012 to better serve each department with data. Dr. Gable feels that this is a good idea and look at having a future agenda item with Chris Tarman, and eventually our campus based researcher and/or another institutional research employee, to attend and address this request. The previous survey was done through RPIE. The survey would serve campus departments broadly.</td>
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<th>5. Department Updates</th>
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<td><strong>a. Outreach (Heriberto Vasquez):</strong> Information Nights at Grossmont College on March 26th (English), 27th (Arabic), and 28th (Spanish) in Griffin Gate from 5:30pm-7:30pm. Free food and parking!</td>
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<td>i. Renee Nasori suggested to form a mini team within student services to better service the students for these information nights.</td>
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<td><strong>b. Career Services (Renee Nasori):</strong> A.R.C. co-sponsored with Career Services on a Spring 2019 Employer Social event this Friday, March 22nd from 11am-1pm. Lunch is provided. Please RSVP to Renee at <a href="mailto:Renee.Nasori@gcccd.edu">Renee.Nasori@gcccd.edu</a>. The event is targeted for student with mental health issues and other disabilities. The language of the flyer is in question and follow-up steps discussed would be to have Renee connect with Work Well Initiative to get a better understanding of what the purpose of this event is clear, remarket the event with supportive language of a campus wide participation, and pull current flyers. Dean Clavelle and Dr. Braswell will work together to bridge the gaps with workability and students with disabilities.</td>
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<td>Also, Renee distributed the Spring 2019 hiring events flyer that has some events still to come.</td>
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<td><strong>c. SSSP (Karolia Macias):</strong> Karolia distributed the new onboarding brochure that SSSP utilizes at the feeder high schools and events. It provides information on pre-application checklist, online orientation info, the new AB705 alternative assessment information, student services offered, and degrees and certificates offered. If you would like any for your department please see Karolia.</td>
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<td>The future new student website will include videos on how to register for classes in Arabic, Farsi, Spanish, and English in collaboration with Outreach.</td>
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Karalia also handed out a New Student Check list which gives students the main 5 step process to become a student at Grossmont College as well as other steps to consider.

Also, SSSP will team up with Outreach and the Assessment team to do “New Student Placement and Advising Workshops” starting in the summer. Any student that goes to see a counselor is welcome to come to these workshops after the NSPAs and get assistance.

Karalia also gave an update on the February 1st Counselor breakfast which saw over 43 counselors from districts all over attend.

Fast Fridays in March had a low attendance and SSSP will no longer hold one in March as it was too early. Financial Aid will start doing FASFA application assistance will now be provided during these Fast Fridays and Super Saturdays events going forward. Financial Aid and Admissions and Records will be open during these events. Barbara mentioned that the new student website has some outdated info and is hoping to link it to the Financial Aid site for undocumented students as well.

*Discuss student services hours for the month of August and extended hours for next meeting agenda item!*

d. UMOJA (Jason Allen): Jason presented at Academic Senate earlier today to explain to the faculty what it is that the UMOJA program is about. Please take a moment to like the UMOJA Instagram page as Jason is posting all of his student’s acceptance letters as they roll in. There is a meeting this Thursday in hopes of having a Math and English boot camp this summer.

e. Counseling (Veronica Romero): 4 new counselors starting tomorrow!

f. Financial Aid (Barbara Gallego): Barbara will have Graylin Clavell email out a link that will have resources and next steps for students from closed schools.

Also, Barbara mentioned that she is getting a lot of questions of AB 302. AB 302 is legislation that is mandating community colleges with parking structures to allow homeless students to park their cars in the structure for overnight use. It currently has yet to be passed, but appears as though it will. This would need instruction and information from the Chancellor’s Extended Cabinet, and not something that the Basic Needs Taskforce can solely take care of. Funding is tied to this bill should it pass to assist those colleges implement it.
g. **ARC (Dr. Patrice Braswell):** Dr. Braswell mentioned that A.R.C. is currently receiving an uptake in students requesting accommodations for mid-terms. Please remind students to make those appointments early.

Also, A.R.C. currently has two positions in the queue to move forward for an Alt Media Specialist and a Test Proctor Assistant.

Deanna Thompson came and gave a lot of information on the redesign and assisting on what the A.R.C. website would like to be.

h. **Athletics (Donivan Marthis):** The Associate Dean position has been posted and the committee is being formed.

i. **Transfer Center (Sarah Moore):** Handed out San Diego Consortium Spring 2019 Region X Transfer College Fair flyer with dates, locations, and times. Grossmont’s is scheduled for Wednesday, April 10th from 10am-1pm. Grossmont students can attend any of them or multiple ones if they wish. The Region X SDEC Schools along with UCSD and UC Irvine have signed up so far to participate as well as some non-SDEC members. Grand Canyon University will be there and providing pizza to the students which is greatly appreciated. There will be a student activity and a drawing for prizes as well. SDEC is working on a presentation on paying for private school education after the fair from 1:30pm-2:30pm.

UCSD is looking to do a presentation and gave money for a campus trip/tour for prospective and admitted students on Saturday, May 11th from 9am-4pm. Students wanting to attend need to complete a permission slip, do Get Inclusive training, and provide two forms of id. Please refer students to the Transfer Center if they would like to attend and please note that there is a $10 deposit. Students must RSVP a month before, April 11th, the event to go.

Also, the SDSU rep is coming out tomorrow, March 19th and again in April, to do an Admit Workshop. For those not admitted the Transfer Center has follow-up workshops and appointments which cover the appeals process and where to go from here.

ADT students that applied to SDSU will not be notified until the end of next week at the earliest.

Carl Fielden is working to get dates scheduled for the writing proficiency assessment workshop and will be announced as soon as Sarah has them.

The SSC meeting concluded at 2:40pm.
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<th><strong>Next Meeting</strong></th>
<th><strong>Monday, April 15, 2019, 1:30pm-3:30 pm, Distance Learning Room (70-066)</strong></th>
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