GROSSMONT COLLEGE
Student Services Council
November 18, 2019
2:30 p.m. – 3:30 p.m.
70-066
AGENDA

CHAIR
☒ Marsha Gable

ATTENDEES
☐ Asma AbuShadi, Tech Programs Manager/IT
☒ MariaDenise Aceves, Counselor/Articulation
☐ Jason Allen, UMOJA Counselor, Coordinator
☐ Caroline Althaus, College Cashier
☐ Wayne Branker, Admissions and Records Supervisor
☒ Patrice Braswell, A.R.C. Coordinator
☒ Nedra Brown, Associate Dean of Athletics
☒ James Canady, Counselor/Chair
☒ Martha Clavelle, Dean of Counseling Services
☐ Michael Copenhaver, Director Financial Aid
☒ Barbara Gallego, Front Office Supervisor, Financial Aid
☐ Gabrielle Gosselin, CalWORKs Counselor/Coordinator
☐ Daniel Hernandez, Financial Aid Supervisor
☐ Denise Schulmeyer, Academic Senate President
☒ Pearl Lopez, EOPS Counselor/Instructor/Chair
☐ Karolia Macias-Madrigal, Counselor/SSSP Coord
☒ Sarah Moore, Transfer Center Coordinator
☒ Renee Nasori, Career Services Supervisor
☐ Lida Rafia, Dean of Student Success & Equity
☒ Natalie Ray, Counselor
☒ Juan Carlos Reyna, Title V Director
☐ Matthew Ring, Mental Health Counselor
☒ Veronica Romero, Counseling & Assessment Supervisor
☒ Aaron Starck, Dean of Admissions & Records, & Financial Aid
☐ Sara Varghese, Dean, Student Affairs
☒ Heriberto Vasquez, Outreach Coordinator
☒ Beverly Warren, Associate Dean of EOPS/CARE/CAFYES & CalWORKs
☒ Courtney Williams, Associate Dean of Student Services & SSSP

RECORDER
☒ Graylin Clavell

GUESTS
☐

ROUTINE BUSINESS (5 Minutes)

1. Welcome and Introductions (5 Minutes)
The meeting began at 2:35pm. Dr. Gable reminded those in attendance that she is going on a leave of absence to be the Interim President position at Miramar Community College and will be back in July, 2020. An Interim Vice President of Student Services will be put in place to assist while Dr. Gable is on leave. President Abu-Ghazaleh is currently working to fill the interim position.

Going forward and until an Interim Vice President of Student Services in named Dr. Gable has asked Aaron Starck to lead Student Services Council.

2. Additions/Deletions to Agenda
No additions to the agenda.
### NEW BUSINESS (90 Minutes)

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| **3. Convocation (Marsha Gable)** | Dr. Gable spoke briefly on highlighting specific Student Services departments for convocation in January. The Student Services areas of interest for convocation will include:  
1. CalWORKs/Restorative Justice – “Culture of Caring” (Gabrielle Gosselin, Gerardette Nutt and Beverly Warren)  
2. Career Services and Adult Re-Entry programming for immigrant/refugee community (Renee Nasori and Martha Clavelle)  
3. Transfer Center/Articulation/Evaluations for work on being Champions in HE and also largest transfer numbers (Sarah Moore, Dee Aceves, Tenille Venard and Aaron Stark)  
4. FYE for scaling, development of mentor program, and alignment with the Promise (Juan Carlos Reyna, Abby Algarin and Courtney Williams)  

Dr. Gable will present these areas to Dr. Lida Rafia and Dr. Rafia will then be in touch with those in these specific areas. Along with Student Services, Academic Affairs and Administrative Services will also highlight Convocation. |
| **4. Student Services Mission Statement (Marsha Gable)** | Dr. Gable briefly discussed the need for a Student Services mission statement. The SSC and Interim Vice President of Student Services will continue to have discussions and collectively work on this statement. |
5. Promise Update (Courtney Williams)

Courtney Williams went over some changes/updates for the Promise Program as well as provided a Promise Program FAQ handout with the updated information.

- Units assigned a NP, Incomplete, or F grade will be counted as full-time status. Units assigned a W or WF will NOT be counted. Aaron Starck is recommending counselors inform their students to file a petition stating that they will not pass the course if they are part of the AB 19 program. Aaron is following up with this ruling with the State Chancellor’s office to get further clarification. All other reporting mechanisms and definitions of a full-time student at Grossmont College includes a withdraw. Aaron is asking counselors to meeting with Promise students in this circumstance, and in progress, to petition with a letter from the faculty stating the student will not pass the course;
- “To determine if disabled students should be considered full-time for College Promise eligibility if enrolled in less than 12 units, a local determination would have to be made based on a fact-intensive analysis that would depend on the student’s specific circumstance”;
- Cumulative 2.0 GPA will be reviewed in the following spring semester only. Students are “ineligible for the second year if the first year cumulative GPA is less than 2.0”. Reports will be run after census to determine who is making or not making the required 2.0 GPA, and be notified if they are not as soon as possible;
- Comprehensive Ed Plans (CEP) or Abbreviated Ed Plans (AEP) are acceptable to complete the Ed plan requirement of the program as well as online advising through Cynosure. It is important that coding is still happening in SARS for this reason. Any changes to information, including location, please let either Courtney or Aaron know so that the information is entered in the system;
- 1st time to college, not first time to Grossmont College is one of the requirements;
- FASFA or Dream Application needs to be submitted to Grossmont College. Dee Aceves suggested putting the district code number next to the instructions;
- Summer term is included;
- This is now a 2-year program. If a student did not get in the program in the first year they can apply and start in the 2nd year. Aaron alerted the council that if a student qualifies for BOG you should still apply for this program as the benefits are increasing with the Promise Program;
- Student results of their FASFA application have no implications on their Promise grant;
- Students can start in the Spring Semester, but you would only get 3 semesters instead of 4 if the student started in the fall;
- Heriberto Vasquez asked the council if the Promise Program be registered in financial aid as an unmet need similar to EOPS students and any additional financial aid they receive. Aaron was unable to give a concrete answer and asked to follow up with Heriberto.
- Students can wait to pay tuition and mandatory fees to be covered by the Promise Grant and will not be dropped if they do so. They will be emailed notifications of an outstanding balances until eligibility is confirmed;
- For any questions on status of a student please contact A&R (Wayne Branker and/or Courtney Williams) to check status on a student. A&R can run a report to see what the student has completed;
- Students just need to sign the pledge for this program one time only.
Aaron Starck briefed the council on the district’s direction of moving to year round registration. Year round registration would allow students to enroll for courses for multiple semesters at one time. Chancellor’s Extended Cabinet has approved of moving forward with year round registration though the belief is that implementation of this is a couple of years out. Aaron mentioned that Pat Setzer, Vice President of Academic Affairs at Cuyamaca College, is pushing for a set of courses that are guaranteed and will not be cancelled. Aaron has pulled together a subgroup of folks from Student Services to discuss what items/issues would the division need to look at to make this happen. The conclusion was that there are numerous questions that need to be answered first before moving ahead with this. Aaron wanted to give the council a heads up that this project is moving forward and to plan/prepare accordingly.

### DEPARTMENT UPDATES (10 Minutes)

#### FOLLOW-UP

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<th>Who</th>
<th>Item</th>
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<tr>
<td>Aaron Starck and James Canady</td>
<td>Extended Hours:</td>
<td>To discuss at December SSC meeting for extended hours in spring January 27th – February 7th</td>
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<td>- How extended hours are staffed</td>
<td>Monday – Thursday (8am-6pm)</td>
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<td>- What data to track</td>
<td>Friday, January 31st and February 7th (8am-3pm)</td>
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<td>- Bookstore to participate?</td>
<td>Saturday, January 25th, and February 1st (9am-2pm)</td>
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<td>- Marketing</td>
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<td>- Set extended hours</td>
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<td>- What services to be provided</td>
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<td>- One stop shop to minimize staff needs</td>
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<td><a href="#">Aaron suggests a discussion and further review of data collected on extended hours.</a></td>
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<tr>
<td>Aaron Starck</td>
<td>Technology &amp; Data Needs</td>
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<td>Wayne Branker</td>
<td>Student ID Cards and utilizing extra space</td>
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### 8. WORK AHEAD

The meeting ended at 3:33pm.

**NEXT MEETING:** Monday, December 16, 2019, Distance Learning Room (70-066) / 1:30pm-3:30pm