The meeting began at 1:37pm.

<table>
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<th>Discussion Items</th>
<th>Action &amp; Follow Up</th>
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<tr>
<td><strong>1. Closure of Buildings 10 &amp; 60 for Convocation (8:00am-1:00pm) (Dr. Marsha Gable)</strong></td>
<td>January 22&lt;sup&gt;nd&lt;/sup&gt;: Convocation; Building 10 and 60 will be closed in order to have maximum participation for Convocation. 8am-1pm will be the hours that the buildings will be closed. Please be sure that each department has proper signage acknowledging the closure in advance.</td>
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<td><strong>2. Meeting Schedule Rotation - 3rd Monday of month from 1:30-3:30 (Dr. Marsha Gable)</strong></td>
<td>The SSC meeting will need to shift to the 3&lt;sup&gt;rd&lt;/sup&gt; Monday of the Month due to the new schedule for DSPBC and DEC meetings taking place on a similar schedule. The once a month SSC meeting will switch to the third Monday of the month. Please note that February 18&lt;sup&gt;th&lt;/sup&gt; would be our next meeting but it is a holiday so more to come in the near future on when our next meeting will be.</td>
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<td>3. Focus on Holistic Student Support (Dr. Marsha Gable)</td>
<td>This semester Dr. Gable would like to have deeper conversations on how to holistically support students. Dr. Gable would like to look at holding a planned retreat this semester regarding this matter.</td>
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<td>4. New SSO Coordinator (Dr. Marsha Gable)</td>
<td>Dr. Gable announced that the new SSO Coordinator will be Natalie Ray. She will assist those on collecting data for those working on their program review.</td>
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| 5. Week of Welcome (Sara Varghese) | **WoW! Week of Welcome**, January 28 –February 1, 2019  
The WoW Week of Welcome comprises of three components which include information booths located in three different locations around the campus; volunteer positions with campus maps and information of services; and the all-campus fair!  
- WoW! Information Booths – Monday, Jan. 28 and Tuesday, Jan. 29, 7:30am–6pm  
- WoW! Information and Activities Fair – Wednesday, Jan. 30, 10am–1pm, Main Quad |
| 6. Caring Campus (Dr. Lida Rafia) | Dr. Rafia announced the Caring Campus pilot program with San Diego Imperial Valley Community Colleges and the State Chancellor’s office. The program entails three events on our campus which will include the kickoff workshop this Friday, January 11th from 1pm-4pm in Griffin Gate. The goal is to have 1-2 classified staff members from each department to participate. Friday’s workshop will cover core values and commitments along with other useful information for those that wish to participate. Supervisors and managers at this time will not be invited.  
As for ways supervisors can support please encourage staff to attend, allow them to attend, and allow for communication back to your departments. |
| 7. Department Updates | a. Student Engagement (Susan Berry)  
- **MLK Day Parade & Women’s March**: Monday, January 21\textsuperscript{st}; T-shirts for those that do attend. |
Students and pets are welcome. The walk starts at 1pm. The meet up will be at the administration building in downtown near the harbor (Statue facing the harbor).

Susan Berry is currently, and unofficially, working on participation for the Women’s march on the 19th as well. It will not be an official Grossmont College participation event as Susan is still looking at the politics that are involved in this march.

Susan also acknowledged to the council that with the government shut down food stamps have been impacted and she is currently monitoring how this is impacting our students.

b. Career Services (Renee Nasori):
- Career Services Open House (Thursday, January 31st from 10am-2pm);
- Jamul Casino Hiring Event (Wednesday, February 6th from 10am-1pm)
- Adult Re-Entry Spring 2019 Open House (Wednesday, February 27th from 11am-2pm)
- Griffin Works Internship Program (February 28th, March 13th, and April 3rd) Times vary on each date. Very selective paid internship program with both employers and students.
- Offering workshops to explore majors starting next month
- More information to becoming including an event timeline and career workshops to be held on Friday mornings
- 17 students completed the Career Services Job Readiness Training Academy Certificate this past fall semester!

c. Transfer Center (Sarah Moore):
- Supplemental Application for SDSU opened up today;
- Workshops available until the 22nd
- CalState apply should be emailing out later this week their update which is due on January 31st
- The UC update should be going live very soon as well and also due on January 31st

d. **EOPS/CalWORKs (Mario Chacon):** CalWORKs is moving into building 38E next to the volleyball courts and its new furniture was delivered today. It is currently not ADA compliant so until then there will be assistance still in building 60 to help those students.

e. **USB Drives for Convocation (Lida Rafia):** Please keep the documents you upload into the Google Doc to tidbits of information strictly for students.

f. **Student Affairs (Sara Varghese):** New Director for Student Development, Mr. Ángel González, will begin on January 14th.

h. **SSSP (Karolia Macias):**
   - **Joint Counselor Breakfast (February 1st from 8:30am-1pm):** For high school counselors from all over the city, not just within our district;
   - **Evening Student Success Fair (January 30th from 4pm-6pm);**
   - **Getting Back on Track Workshops** this month for dismissal students;
   - **Student Success Workshops:** Five workshops this spring semester which will touch on the following topics: time management, wellness, basic needs, career, and how to study
i. **Outreach (Heriberto Vazquez):** Spring onboard is starting next week with Patrick Henry High School. Ambassador training starts next week from the 14th-18th as well. Outreach is continuing to strengthen their relationships with the Cal SOAP board and sitting at their meetings, as well as attending the after school programs put on by the Viejas Tribal Education Center.

Also, Outreach is finalizing details on Ellucian CRM Recruit software which will assist the department in tracking students from 1st contact to applications.

Lastly, the department is working on a district wide brochure which will be brought to the council once it is officially designed and ask for your feedback.

j. **UMOJA (Jason Allen):**
   - **UMOJA Cohort Career Decision Making Class:** This course will be in the first 8-weeks of the semester and will be held in Career Services. This course involves a speaker series in the 2nd hour and Jason could use speakers. The speakers will cover topics like where did you start in your career, how did you get the position, and what adversity did you face.
   - **February: Black history month!** More information on events to take place in the near future.

k. **Program Review (Natalie Ray):** Departments will be paired with mentors to work one on one to help prepare and assist the writers during the process.

l. **IT (Asma AbuShadi):** IT is working towards eliminating the process of manually going in to pull information out of a system. IT is hopeful that in the near future data pulling will require less formatting for reporting. Also, scheduling appointments online and utilize kiosks to assist students in the near future are also items that IT is hopeful it can be accomplished sometime soon.
| Next Meeting | Wednesday, February 13th, 9:00am-11:00am, TBD |