Student Services Council  
Monday, July 16, 2018  
1:30 pm – 3:30 pm  
Distance Learning Room 70-066

MINUTES

Attending: Asma AbuShadi, Jason Allen, Barbara Gallego, Sarah Moore, Renee Nasouri, Lida Rafia, Aaron Starck, Heriberto Vasquez, Courtney Williams, Dianne Woodson

Not Attending: Thomas Armstrong, Dee Aceves, Caroline Athaus, Susan Berry, Wayne Branker, Patrice Braswell, James Canady, Mario Chacon, Martha Clavelle, Michael Copenhaver, Marsha Gable, Gabrielle Gosselin, Daniel Hernandez, Tate Hurvitz, Pearl Lopez, Karolia Macias, Juan Carlos Reyna, Matthew Ring, Luma Shamon, Michele Toral, Sara Varghese

Recorder: Graylin Clavell

Dean Aaron Starck called the meeting to order at 1:40pm.

1. Hot Topic Agenda Items

   a. Follow-up on August Extended Hours w/Data (James Canady) (TABLED)

   b. Bldg. 10 & 60 closed during Convocation and the time frame (James Canady): It was recommended by the Council that the entire campus be closed for all faculty and staff to attend until 2pm/or the duration of Convocation. If approved, logistics for the event needs to be discussed. Lida Rafia will be sending a link for inviting specific students to attend convocation.

2. Standing Agenda Items

   a. Hire Updates/Personnel Changes:
      a. It was confirmed that Sara Varghese will be the permanent Student Affairs Dean which was greeted with applause.
      b. A&R is in the process of hiring two transcript assistant positions.
      c. Outreach has been approved to hire a student services specialist position.

   b. Travel Updates: Dr. Gable and Dean Starck will be attending a FEMA training course in Las Vegas the week of July 23rd-July 27th.

   c. Upcoming Events:
      i. Health Services:
         1. Health Services PODS: Dianne Woodson brought up the possibility of Grossmont College and Cuyamaca College teaming up with the County of San Diego, Health & Human Services Agency and using both campuses as a closed point of dispensing (POD) in the event of a biological attack. If such an attack
occurs, closed PODs will receive life-saving medicine from the County and distribute it to their faculty, staff, and students. There needs to be follow up discussions with President Abu-Ghazaleh as well as both Grossmont and Cuyamaca campus health services on this subject.

2. **Ergonomic Assessments**: Dianne Woodson brought up an issue she is having with HR regarding setting up ergonomic assessments and setting up a date for the contractor to come out and review (Graylin and Aaron to follow up with Cheryl Detwillier)

ii. **Career Services**: Career Services is hosting an *Adult-Reentry Fall 2018 Open House* on August 2nd from 11am-2pm in Griffin Gate as well as the *40th Annual Career Expo* on October 10 from 10am-1pm. Food will be provided by Foundation. Space is limited for it as well as tables. The Council proposed ideas for getting more tables, chairs, and canopies. Possible solutions were the following:

1. Charging employers that come to campus;
2. Have each student services department contribute some money at the end of the year to purchase the supplies over the next few years; and
3. Renting the equipment for the time being
4. **Storage of new equipment**: A&R has a storage bin on the football field to possibly house the extra equipment.

iii. **Outreach**: Outreach has a *Got Plans* event on October 20th at Cuyamaca College. Heriberto Vasquez, Jessica Robinson, Vice President of Student Services at Cuyamaca, and Jason Martinez from the GUHSD, will be working on this event with a lot of student and community members participation;

iv. **Equity**: Lida Rafia announced the following events:

1. **Convocation**: August 13th (9am-1:30pm / Gym / Includes breakfast and lunch)
2. **World Café Activity – 12 Gateway Courses**: September 14th (9am-2pm on Griffin Gate)
3. **2-day 3CSN Equity Institute Event**: October 19th-20th in 53-538, 539 & 55-523, 524;

v. **UMOJA**: Jason Allen announced that UMOJA is hosting a HBCU transfer event on Wednesday November 7th from 9am-3pm in the main quad, Griffin Gate, and the library computer lab. Aaron suggested transfer workshops on benefits of HBCU as well as handouts and/or fliers to distribute throughout campus and at prominent events like the Career Expo.

3. **Department Updates**

a. **Career Services**:

i. Taryell Simmons is receiving an award at the Man of the Year Award for the Blue Heart Foundation event in December. The Council is looking to put together a table or two for the event with tables costing $350 each (10 chairs per table). The discussion was tabled to the next SSC meeting. [The Blue Heart Foundation](https://www.blueheartfoundation.org) is a non-profit organization that focuses on the education and empowerment of undeserved youth ages 13-18 in the greater San Diego County community. We believe that a college education can change a community. [Get Tickets!](https://www.blueheartfoundation.org)

ii. Regarding career services provided for both student and staff/faculty, Aaron suggested that there be a conversation in distinguishing priority and services provided, and that they need to be clearly defined. To piggyback off this topic, Dianne mentioned the practices the Health Services office keeps regarding student and faculty/staff use and services. She
mentioned that staff and faculty have limited access to services that include influenza vaccinations, TB Risk Assessment, TB Skin Tests as necessary, and emergencies.

iii. Career Services recent summer Hiring Events with Viejas Casino & Resort:
   1. Hiring event on 6/12/18:
      a. 60 students interviewed, 17 hired
   2. Hiring Event on 7/3/18:
      a. 42 students interviewed, 9 hired
   3. Hiring Event on 7/10/18:
      a. 49 students interviewed, 10 hired

iv. Jamul Casino Hiring Event today, 7/17/18 from 9-12 pm in the Career Center. Employers are coming to meet and interview our students to allow for more accessibility and provide employment opportunities to supplement their financial needs. (Flyer Attached)

v. New Griffin Works Internship Program coming soon! A new, not for credit, internship program is in works for students in any major to get support.

b. **Self-Service**: Self-Service is up and running on a soft opening. A much larger scale rollout will take in the spring for 2019.

c. There is a new cash card service for financial aid, and those using this service will still need to register with the new vendor.

d. **AB 19 Free College Tuition**: To determine if the student is eligible everything needs to be completed by census. This means that the student needs to be a first time college student, and not dual enrolled; has completed the FASFA and submitted it; go through all steps with the SSSP office; enrolled in 12 units; and have signed a promise/pledge by the census cutoff date. IT believes that they will be able to pull the necessary information from all systems to accomplish this. Barbara asked for a presentation on AB 19. Graylin will work with Aaron regarding the presentation.

e. **UMOJA**: Currently, UMOJA has 25 students for new UMOJA cohort and Jason is pushing for 10 more students.

SSC ended at 3:00pm.

Next meeting: **Monday, August 6th**
Grossmont College
**Distance Learning Room (70-066)**
1:30 pm -3:30 pm