Dr. Marsha Gable started the meeting at 1:35pm by eliminating the Program Review Update off the agenda.

1. VPSS Updates

   a. **Group #2 Program Review Writing Training (Dr. Gable):** Dr. Gable spoke briefly on the Group #2 Program Review Training that took place on April 5th and how that group involves some large departments.

   b. **Signage and Displays (Dr. Gable):** Dr. Gable would like to develop a new strategy on event postings on the campus, especially building 10. Dr. Gable is meeting with the deans of building 10 to come up with solutions on how to present the building in a cleaner and more appealing manner.

Dr. Gable has had a conversation with Student Affairs regarding protocol for signage on the buildings and holding the person/group/department that posted the flyers to remove them so that no outdated info still being displayed. Suggestions for new ways to post information is welcome, including sign holders and other methods.

The TVs that are mounted high in building 10 will be removed and re-purposed. If departments have TVs that are not being used, not connected, or not working, please examine ways with your deans to re-purpose them. One way of re-purposing the TVs is to use them to display college information on a loop, like sports team achievements.
Quite a few of light poles with no flags or anything on them. Cuyamaca College utilizes theirs by placing student art on them. The goal is to revamp the appearance of Grossmont and make it more appealing and presentable.

Discussions to improve the appearance and utilization of the campus and its resources will be discussed within the SSC.

c. Building & Construction Updates (Dr. Gable): The goal is to weave in Alt-Media and be part of the planning group to move along faster. With the demolition of building 36 construction will begin in the next few years on a new VRC. There is also a discussion of the smoothie shop becoming a coffee shop/café. Dr. Gable will look to bring in Interim Director of Facilities and Operations, Mr. Loren Holmquist or Vice President of Administrative Services, Mr. Lorenzo Lagaspi, to give a campus development update.

d. Accreditation: Accreditation is underway, and Dr. Gable is currently working on Institutional Self-Evaluation Report. As a reminder, Student Services is a big part of accreditation, so please be sure to connect with a group/team if you are not part of one to assist in providing information to your area.

e. Final ATD Visit is Tuesday, April 17, 2018 in Griffin Gate: During the final ATD, there will be discussions about Grossmont’s strategic plan and how Grossmont will transition from ATD to Guided Pathways. There are some student experience considerations to focus on. With 3-4k students attending both Cuyamaca and Grossmont College, how do we create program maps and meta-majors for those types of students? Same meta-majors and program maps for the district would be difficult to do given the different cultures and programs that make each campus unique. In addition, if the district opens up to customized paths for students that would eliminate meta-majors and could pose major problems for students wanting to transfer to a 4-year institution that have strict transfer guidelines.

2. Agenda Discussion Items

a. Revised Grossmont College Mission Statement (Martha Clavelle): (TABLED)

b. A.R.C. Facilities Project Request (Patrice Braswell & Will Pines): Dr. Braswell introduced Mr. Pines to discuss the issues his department is facing regarding space and assisting students. The A.R.C. department has submitted a facilities project request in order to eliminate security and privacy issues presented with the current utilized space. Mr. Pines informed the council that he has to have counseling appointments with students that utilize wheelchairs out in the hallway because the wheelchairs are unable to fit through the narrow doorway of his office. The appointments he has with the specific students are usually private matters and regarding accommodations. In addition, due to the narrowness of the
hallway where Mr. Pine’s office is located on the 2nd floor of the Tech Mall, students in wheelchairs have to back out. Lighting in the area has also posed for concern. There was a recent incident of a student running her wheelchair off the steps near his office. Another issue of the space is that there are a couple of workstations in the office and when a student comes in for an appointment it results in having one of the employees needing to leave due to the small confinements and lack of privacy.

The plan is to take two study rooms and combine them to create one space that would hold all needs to remove these issues and increase accessibility for all necessary students. Loren is looking to take the whole wall out but needs to see how that would affect the structure. All were in favor of moving forward on this request.

c. Title V: HACU Forum DC (Juan Carlos Reyna & Courtney Williams): Many opportunities in regards of funding are coming in the near future. The Department of Education has appropriated $5 million for textbook loan programs for HSI schools. Courtney Williams put Dave Dillon in touch with one of the HIS directors regarding this opportunity. Certain federal funding programs become unavailable in December.

Juan & Courtney also learned more about the Prosper Act, and how this Act will affect Hispanic Serving Institutions. There are currently 492 HSI schools nationwide with 333 that are pending. The set amount of funds appropriated for HSI schools and the increase of HSI’s would mean it would be more competitive for funding moving forward through the Prosper Act.

Carlos and Courtney met with a staff member for both Congresswoman Susan Davis and Congressman Duncan Hunter to discuss the great things we are doing at Grossmont. There were quite a few CSU representatives that Juan and Courtney met and discussed how to leverage our resources.

d. SSSP: Super Saturday Recap April 7th and then upcoming events and if we want to be open BLDG 10 on June 2nd (Courtney Williams): For the first Super Saturday there were close to 60 students that came out on the first Super Saturday. The students that came completed their application and were able to do their orientation, assessment, and create a one semester Ed Plan. Ambassadors and peer mentors were there to assist with the process and promote the FYE. There were some IT glitches including the assessment not downloading every 15 minutes, as it should. Fast Friday coming up with applications for summer and fall semesters. The June 2nd Super Saturday with the Athletics’ Orientation might have a very big turn out and Courtney wanted to know if building 10 should open to assist with the possible high turnout. There will be a need for at least a few A&R employees to work that day.
e. **Assessment & Multiple Measures (Courtney Williams):** Courtney handed out current assessment statistics between March 18th and April 15th. Out of the 311 people that were assessed, 235 of them tested into ENGL 120 level while one person tested into ENGL 90/90R. Students can take English 120/20 with support if they do not feel comfortable taking ENGL 120. There is currently only seven sections ENGL 120/20 with support due to spacing issue. Rising numbers of placements into English 120 are a result of the multiple measures (High School GPA of 2.6 or better). As for the Math courses, Cuyamaca has quite a few more sections which in turn means a lot more ways to get into different classes. The information shows a high number of students placing into the Math 103/110 and Math 120-180. Multiple measures are effecting the placement levels in Math as well. The next step is to take all the IDs out of the AccuPlacer and run the Id’s against how they placed and look at the end of the semester and see how those students did.

f. **Outreach: Outreach ATD Achievements (Heriberto Vasquez):** Heriberto first discussed the ATD Achievements and reviewed the amazing work in the past two years Outreach has done from when it began. Outreach has utilized its funding source (Equity & ATD) and has bridged their 4-year ATD plan with the 6-year Strategic plan. Outreach has completed 95% of the goals set for the 4-year ATD plan within the past two years. Statistics of campus tours, presentations and other data is attached along with these minutes. America on Main Street participation, MLK parade are examples of Outreach at its finest.

g. **NACAC Information & Collaboration (Heriberto Vasquez):** Many departments including Financial Aid, A&R, Title V and Outreach will be attending the NACAC College Fair on April 19th at the San Diego Convention Center. NACAC is the National Association for College Admission Counseling. Outreach will be promoting all of the upcoming events at the fair (Fast Fridays & Super Saturdays).

Outreach Summer Marketing Campaign: [https://youtu.be/F3mVpZQVvSE](https://youtu.be/F3mVpZQVvSE)

Outreach is examining CRM recruit software to track students all the way through, and looking for a way to accumulate total connections of students, including reoccurring students, and not just for those students that come in to do applications at their desk.

Outreach worked with WOW at the beginning of the spring semester in which they posted different locations for the first two weeks. For outreach with international students, please contact Bryan Lam.

Susan Berry will be using the SARS for tracking purposes of in need students with the food pantry. She will currently use a type system for this process, but would
like to examine the possibility of a swipe system. The topic of swiping ID cards will need to have further conversations with IS and A&R as A&R would need to update their ID card system as well.

3. Standing Agenda Items

a. Hire Updates/Personnel Changes:
   - Title V brought on Gabriela Soto as the Outreach & Assessment Specialist. Title V is completely staffed now.
   - Dr. Braswell mentioned that they are getting approvals together to form a hiring committee for a test proctor position. A.R.C. is looking to fill two new positions, as they are no longer able to utilize tutors for these positions. The positions are an adjunct math Instructor and counselor.

b. Travel Updates: Thomas Armstrong briefly reported about the Athletics Spring meeting in Oakland, CA and made a point that everything is going to Pathways.

c. Upcoming Events:
   - Transfer fair next Wednesday, April 25th with about 30 schools will attend; WPA workshop is taking place on April 25th and another one on May 2nd; UCSD reps are here and coming two more times in May; During finals week Transfer Center is having an open house & Transfer Achievement Celebration
   - Dianne Woodson announced a blood drive taking place April 24th & 25th & in May there will be a bone marrow testing event;
   - Dee Aceves is working with faculty to develop a new ADT – Elementary Teacher Education. The CSIS department is working on new and exciting curriculum, they are currently presenting to the Curriculum Committee. The curriculum cycle is coming to a close for this academic year, up next for Articulation will be reporting out to our segmental partners. Reports will be submitted to the state and proposals made to our 4 year educational partners, for example SDSU’s articulation packet will be due in early May.
   - Renee Nasori informed the council of the Annual Career Expo that will take place this year on October 10, 2018; planning committee meeting on May 9th & Fall adult-reentry open house on August 2nd; Welk Resorts is coming to campus on Tuesday, April 17th from 3pm-5pm in the Career Center
   - Friday, April 20 from 1pm-2:30pm is the Whats Hap? Peer Mentor Program
   - Career Services is collaborating with Outreach hosting about 25 high school students who want to learn more about Career Services, EOPS, and the Civ Program

4. Department Updates

a. Renee Nasori attended the Opportunity Summit San Diego Workforce Partnership, which had a convocation style which had students from both
Grossmont and Cuyamaca speak on Career Services topics; Renee also attended the Adult School Main Street Fair to promote Career Services

b. Registration for summer starts on Monday, April 23, 2018

c. Thomas Armstrong reminded SSC of the ASGC 56th Awards on Wednesday, April 18; Beach Volleyball won PCAC championship and will be hosting a playoff game; Baseball doing well; Dodgeball tournament on April 27; Whole new sounds system that has Bluetooth and wireless

d. Governing Board Meeting on Tuesday, April 17 at 6:30pm: Confer emeritus status for retired member Theresa Ford

e. Student of Note will be on May 18th at 5pm in building 34

f. Heriberto announced that Outreach has received positive responses and feedback from students on the department name change of Disabled Students Programs & Services to Accessibility Resource Center (A.R.C.) along with an increase of student tours to that specific department

g. Matthew Ring received 93 survey responses at the Health Fair last week

h. Saturday May 5th is the Walk for Animals (Liberty Station): register under Team Myles for Smiles and use the promotion code of FB18 for 50% off registration

The meeting ended at 3:17pm.

Next meeting: **Monday, May 7th**
Grossmont College
54-500
1:30 pm -3:30 pm