## AGENDA

### CHAIR
- Marsha Gable

### ATTENDEES
- Asma AbuShadi, Tech Programs Manager/IT
- MariaDenise Aceves, Counselor/Articulation
- Caroline Althaus, College Cashier
- Wayne Branker, Admissions and Records Supervisor
- Patrice Braswell, A.R.C. Coordinator
- Nedra Brown, Associate Dean of Athletics
- James Canady, Counselor/Chair
- Martha Clavelle, Dean of Counseling Services
- Michael Copenhaver, Director Financial Aid
- Barbara Gallego, Front Office Supervisor, Financial Aid
- Gabrielle Gosselin, CalWORKs Counselor/Coordinator
- Daniel Hernandez, Financial Aid Supervisor
- Pearl Lopez, EOPS Counselor/Instructor/Chair
- Karolia Macias-Madrigal, Counselor/SSSP Coord
- Renee Nasori, Career Services Supervisor
- Lida Rafia, Dean of Student Success & Equity
- Juan Carlos Reyna, Title V Director
- Matthew Ring, Mental Health Counselor
- Aaron Starck, Dean of Admissions & Records, & Financial Aid
- Sara Varghese, Dean, Student Affairs
- Beverly Warren, Associate Dean of EOPS/CARE/CAFYES & CalWORKs
- Courtney Williams, Associate Dean of Student Services & SSSP

### RECORDER
- Graylin Clavell

### GUESTS
-

### ROUTINE BUSINESS (5 Minutes)

1. Welcome and Introductions (5 Minutes)
2. Additions/Deletions to Agenda
### NEW BUSINESS (90 Minutes)

3. Student Services Mission Statement (Marsha Gable)

4. Promise Update (Courtney Williams)

5.

6.

7.

### DEPARTMENT UPDATES (10 Minutes)

8.

9.

10.

11.

### FOLLOW-UP

<table>
<thead>
<tr>
<th>Who</th>
<th>Item</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aaron Starck and James Canady</td>
<td>Extended Hours:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- How extended hours are staffed</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- What data to track</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Bookstore to participate?</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Marketing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Set extended hours</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- What services to be provided</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- One stop shop to minimize staff needs</td>
<td></td>
</tr>
<tr>
<td>Aaron Starck</td>
<td>Technology &amp; Data Needs</td>
<td></td>
</tr>
<tr>
<td>Wayne Branker</td>
<td>Student ID Cards and utilizing extra space</td>
<td>(TABLED)</td>
</tr>
</tbody>
</table>

### 12. WORK AHEAD

**NEXT MEETING:** Monday, December 16, 2019, Distance Learning Room (70-066) / 1:30pm-3:30pm