

**Technology Committee****October 27, 2025****11:00 a.m. – 12:30 p.m.****HYBRID**
**College Conference Room (10-106)-PREFERRED
or**

<https://gccc.edu.zoom.us/j/82775621081>

Please note: We strongly prefer that members attend face-to-face, but we do offer a remote option for those who are not able to be present for any particular meeting.

Purpose: The Technology Committee identifies, prioritizes and advocates for the College's technology needs and services. It makes recommendations to the College Council for the strategic direction and implementation of technology priorities. These recommendations address technology policies and procedures, prioritization of technology requests from annual unit plans*, infrastructure requirements for existing programs, and projected needs of the college for the future. The committee will ensure that its recommendations are consistent with the objectives established in the Technology Plan, Strategic Plan, Educational Master Plan and other supporting plans (Human Resources, Facilities, etc.). In addition, the Technology Committee maintains currency in relation to technology changes and information from industry, the District and the State Chancellor's Office.

Technology Committee

CO-CHAIRS	ASGC	ADVISORY
<input checked="" type="checkbox"/> Niko Crumpton	<input type="checkbox"/> Jayson Alvarado	<input type="checkbox"/> Joan Ahrens
<input checked="" type="checkbox"/> John Czworkowski	<input type="checkbox"/> Nathaniel Harris	<input checked="" type="checkbox"/> Adrienne Garay-Lee
		<input checked="" type="checkbox"/> Meya Alomar
		<input type="checkbox"/> Sang Bai
		<input checked="" type="checkbox"/> John Stephens
		<input checked="" type="checkbox"/> Andy Timm

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> John Czworkowski	<input checked="" type="checkbox"/> Janet Shipstead	<input checked="" type="checkbox"/> Abby Algarin
<input type="checkbox"/> Leila Parello	<input checked="" type="checkbox"/> Martin Phillip	<input type="checkbox"/> Vacant

EX-OFFICIO	RECORDER	GUESTS
<input checked="" type="checkbox"/> Bryan Cooper	<input checked="" type="checkbox"/> Michele Martens	<input type="checkbox"/>
<input checked="" type="checkbox"/> Angela Feres (proxy for Adelle Roe who is on sabbatical)		
<input type="checkbox"/> Dave Steinmetz		
<input checked="" type="checkbox"/> Carl Fielden		
<input checked="" type="checkbox"/> Ruth Alcaraz		
<input checked="" type="checkbox"/> Diana Kiryakous		

Notes

Routine Business (15 minutes)

1. Welcome	Introductions done.
2. Open Comment	None
3. Additions/Deletions to Agenda	None
4. Approve Meeting Notes	N/A

New Business

5. Review Charge and Composition	<p>Viewed and discussed charge and composition. No reqs for Purpose section.</p> <p>What is the standard IIIC we must provide documentation on? We could not find the correct document to coincide with 3.9 and review later.</p> <p>Add District security director for updates regularly and Kerry Kilber's team.</p> <p>Co-chair of tech committee is on TOG so more crossover. It is the rotating co-chair that serves as the standing Dean co-chair serves on TPPPC.</p> <p>AUP Tech Requests will hit our in boxes around this Friday.</p>
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6. Review Technology Canvas Shell	<p>Reviewed Tech Committee Canvas shell by John. We have a new off-cycle tech request form in addition to the AUP tech req. The title of the form refers to AUP, Program Review, AND OFF CYCLE . . . which is it? Shouldn't they be separate forms? Carl worked with Tate last semester on the off-cycle req. form and that stalled when Tate moved to CPIE.</p> <p>Purchasing has a tech form request on the side that should come through the Tech Committee. People are inputting PRs for technology. Things get muddy as there are myriad ways to request and/or purchase tech outside of AUPs. Tate was working on a flow chart outlining how to order technology outside of the AUP. We will get this from him. It should show when IT, GC IT, etc need to be involved.</p> <p>Niko would like to pilot/test some off-cycle requests to ensure the process is effective and can work. We may want to narrow down those who participate for efficacy.</p> <p>Should off-cycle reqs be for emergent issues only? Also, set a lower limit like 500 will be okay. We need to work on the parameters as a committee. Bryan and Niko will discuss offline as to the options/parameters.</p> <p>John mentioned he and Niko will add the dates for 25-26 to the shell and perhaps alter how we do the AUP tech requests (MS Forms vs. Canvas forms)</p> <p>Ruth asked for a list of current Technology districtwide, and Adrienne has asked about this, too. Adrienne will follow up and bring results to subsequent meeting as to what she finds out.</p> <p>Aside: Steve Domingo wanted Bryan to share out about a Change Management process. We will face an IT audit this FY. GLBA is what we will be audited on. Steve D., Kerry, Pam is the current change management committee and this will slow down our processes significantly. Why only three members? Why, why, why? We need to dig deep into this change management and potential effects and ask Steven Domingo to do a presentation.</p>
7. Review Action Plan for 2024-2025	Reviewed and mentioned we need to update these action plans as we complete action items.
8. Discuss 2025-2026 Action Plan	Niko asked folks to work on action plan items over the next month and we will revisit at the next meeting on December 1. Niko will send a shared form to populate.

9. Set November Meeting Date	Conflict with Week of Thanksgiving December 1 11-1230
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Committee & Monthly Reports

10. Technology Updates from Other Areas (2 mins)	<p>Niko shared Ryan Cline quit for a job at SDSU. We will be down a daytime tech. Week of Nov 10, we will have only 1 person due to Dave being gone that week.</p> <p>Bryan shared there are changes with Adobe licensing coming soon that will add to the workload for all 3 IT sites. Will take through the end of the year to finalize. Includes Adobe express (for students, too) and Firefly.</p> <p>BCS moving to Adobe Sign early next year.</p> <p>Re: AI, should not use personal chatgpt-type systems for work related questions, especially if any student info is typed in</p>
11. What Will You Report Back to Your Constituent Group? (3 mins)	

WORK AHEAD:

**NEXT MEETING:
December 1, 2025**