



**Technology Committee**  
**March 18, 2024**  
**11:00 a.m. – 12:30 p.m.**

**HYBRID**

**ASGC Board Room--Preferred**  
**or**

<https://gcccd-edu.zoom.us/j/81765958602>

**Please note:** We strongly prefer that members attend face-to-face, but we do offer a remote option for those who are not able to be present for any particular meeting.

**Purpose:** The Technology Committee identifies, prioritizes and advocates for the College’s technology needs and services. It makes recommendations to the College Council for the strategic direction and implementation of technology priorities. These recommendations address technology policies and procedures, prioritization of technology requests from annual unit plans\*, infrastructure requirements for existing programs, and projected needs of the college for the future. The committee will ensure that its recommendations are consistent with the objectives established in the Technology Plan, Strategic Plan, Educational Master Plan and other supporting plans (Human Resources, Facilities, etc.). In addition, the Technology Committee maintains currency in relation to technology changes and information from industry, the District and the State Chancellor’s Office.

**Technology Committee**

CO-CHAIRS	ASGC	ADVISORY
<input checked="" type="checkbox"/> Tate Hurvitz	<input type="checkbox"/> Gian Cortez	<input type="checkbox"/> Agustin Albarran
<input checked="" type="checkbox"/> Bryan Lam	<input type="checkbox"/> Open	<input type="checkbox"/> Marsha Gable
		<input type="checkbox"/> VPAS-Open
		<input type="checkbox"/> Sang Bai
		<input checked="" type="checkbox"/> John Stephens
		<input checked="" type="checkbox"/> Andy Timm

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS’ ASSOCIATION
<input checked="" type="checkbox"/> John Czworkowski	<input checked="" type="checkbox"/> Bryan Lam	<input type="checkbox"/> OPEN
<input type="checkbox"/> Leila Parello	<input checked="" type="checkbox"/> Lisa Brlas (Proxy)	<input type="checkbox"/> Denise Robertson

EX-OFFICIO	RECORDER	GUESTS
<input checked="" type="checkbox"/> Bryan Cooper	<input checked="" type="checkbox"/> Michele Martens	<input checked="" type="checkbox"/> Malia (ICS)
<input type="checkbox"/> Adelle Roe		
<input type="checkbox"/> Dean A&R (Vacant)		
<input checked="" type="checkbox"/> Dave Steinmetz		
<input type="checkbox"/> Carl Fielden		

## **AGENDA**

### **Routine Business**

1. Welcome	Done.
2. Open Comment	None.
3. Additions/Deletions to Agenda	None.
4. Approve Meeting Notes	February 26, 2024 Notes-Done.

### **New Business,**

5. Review of AUP  
Prioritization Process

Committee looked over the AIUP process strengths weaknesses, suggested revisions, and rubric suggestions.

Live AUP presentations was discussed rather than written. Will have an extra meeting that all agree upon ahead of time for presentations. Our timeline is not flexible due to purchasing timelines without additional meeting for presentations.

If requestors are unsure of what product they need, ask them to reach out to ics for guidance before submitting the request? Again, look to best practices at other colleges.

Better sliding scale for rubric to allow for more rating options suggested. Bryan L and Tate update rubric with 10-point scale and bring back to Tech Committee? Should we compare other school's sliding scales to see best practices? Yes look at other colleges.

The data-informed rubric item hard to discern clearly. If data was not provided, how do we score this?

With live presentation, go through AUP request and develop questions that we send to the requestor so they can answer when they do their presentation.

B and T to work on these changes

<p>6. Year Two Action Plan Introduction</p>	<p>Discussed first year action plan progress. Ask Kerry or her rep for a report out to Tech Committee one time per year. Would help to have read access to the District's tech list that includes updates/plans/etc. WE need to work on project 4. Centralizing this committee for requests/acquisitions. Add to year two list.</p> <p>ACP plan at federal level will go away soon and this provides low-cost access for many.</p> <p>John concerned with the fewer open hours for student use when the ACP goes away. Can we offer afterhours and weekend usage?</p> <p>Bldg 70 re: bldg. 55 renovation and CSIS moving out of LTR. We need to continue to assess how we are using our open labs campus wide, including staffing, hours, software. Efficiency very important.</p> <p>Need guidelines and standards updated. These written docs outline tech standards for new buildings/projects and what needs to be included, esp for technology. The vendors do not always follow our requested standards and we end up with subpar tech access and usage. ALSO more, large meeting rooms. These district standards are already outdated and need more specificity about following these standards. Ex our hyflex ready rooms did not come with all the wiring needed to hit the ground running.</p> <p>Homework is to record ideas/issues for coming year. This is a brainstorming assignment that will be flushed out. <b>Due in next two weeks.</b></p>
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### **Committee & Monthly Reports**

<p>7. Technology Updates from Other Areas (2 mins)</p>	<p>TOG did not meet. TPPC was uneventful.</p> <p>Labstats software will help us understand the usage of our labs and other areas with computers (laptop check outs, too). This program will give us useful data on usage across the board (time, app, number of users, etc.).</p> <p>Griffin Gate closed soon April-May for tech/AV updates.</p>
<p>8. What Will You Report Back to Your Constituent Group? (3 mins)</p>	

**WORK AHEAD**

- **Announcements**
- **Preparations for future meeting: Stay tuned.**

**NEXT MEETING: April 22, 2024**