| **CO-CHAIRS** | **ASGC**  | **ADVISORY** |
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| [x]  Eric Klein, Co-Chair | [x]  King | [ ]  Michael Reese |
| [x]  Pat Murray, Co-Chair | [x]  Zhihan | [x]  Andy Timm |
|   |  | [x]  Bill McGreevy |
|  |  | [ ]  Asma AbuShadi  |
|  |  | [x]  John Stephens |
|  |  | [ ]  Sang Bai |

| **ACADEMIC SENATE** | **CLASSIFIED SENATE** | **ADMINISTRATORS’ ASSOCIATION** |
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| [x]  Michael Lines | [x]  Dawn Heuft | [ ]  Michael Copenhaver |
| [x]  Jessica Owens | [x]  Pat Murray | [x]  Loren Holmquist Proxy-Melissa |

| EX-OFFICIO | RECORDER | GUESTS |
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| [ ]  Courtney Williams—Lida Rafia Proxy | [x]  Michele Martens | Jacob Angelo |
| [x]  Janet Gelb |  | Martin Phillip |
| [x]  Aaron Starck |  |  |
| [x]  Dave Steinmetz |  |  |
| [x]  Carl Fielden |  |  |

| ROUTINE BUSINESS |
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| 1. Welcome
 | Pat took the lead and we did intros all around, including our new ASGC Reps, |
| 1. Open Comment
 | Finish Faster is coming from OEI and this would make all California online courses available to all Calif students. Must have a “home’ school. This would enable students to “finish faster.” Just a database of classes across the state available online. Finish faster is currently available, but GC does not have any classes listed. Separately, the exchange is when a student signs up and they get the FTES for this student. This does not include financial aid and there are many issues that need to be ironed out before the “exchange” can be rolled out.  |
| 1. Additions/Deletions to Agenda
 | Should we create an accessibility task force? Pieces of accessibility are in various job descriptions around campus; Dawn’s, Deanna’s, Carl’s etc, but no one is really in charge of ensuring ALL GC courses meet the accessibility requirements. We have no process in place to ensure this important mandate. Some trainings do address accessibility issues, but we need someone in charge. It’s not just online classes, it’s catalogs, pdfs, online forms, graphics/online flyers, etc. Dawn was told the request for creating an accessibility task force should come from the tech committee. This committee would recommend this task force be created and then how will the operational processes and procedures be implemented? Who will ensure all docs are accessible? We need oversight.There are software products out there than can scan Canvas courses and point out those that are not accessible, but we do not have such a tool right now.Pat asked if committee wants to create a task force. Pat suggested Carl, John, Dawn, and Deanna Thompson meet and decide what the task force will look like. The Task force will then decide on Michele will set up a meeting for the above named people.  |
|  4. Approve Meeting  Notes   | Vote to approve meeting notes from January 27, 2020.Approved. |

| NEW BUSINESS |
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| 5.Set meetings to replace March 23 & May 25  | March 18 and May 16? These conflict with faculty senate meetings. T, Marc 17 or T, May 19 at 1-230 pm instead? Decided on March 18 and May 16, both Mondays.  |
| 6. New Faculty Rep to  Replace M. Stewart | Jessica Owens is the new faculty senate rep.  |
| 7. Report on Governance  Co-Chair meeting of February 20, 2020 (Pat Murray) | GOSC group met to discuss the new governance structure as to the good and the not so good. Some feel they are not really getting much done. The AUP was discussed as possibly being the key to ensuring committees are accomplishing their goals. For us, we have the rubric and technology request form that will dovetail. The composition of each committee should be evaluated and fixed, where necessary. Whether or not we should add Jacob Angelo’s position will be discussed at our next meeting. We will review our charge and composition at our next meeting along with possibly adding in Jacob’s position.Consensus was discussed and consensus is achieved with the group assembled as long as the majority. Communication between committees that are working on the same issues was addressed and Melissa was a bit confused about this. However, the AUP will help address duplicate work in this regard. Michael Lines says he will be working on submitting an off-cycle request for additional software. We need to take the “Draft” off our technology request form and send it out. We will put it on the Tech Committee website, too.  |
| 8. Pay Printing Upgrade (Jacob Angelo) | Jacob discussed the pay printing stations around campus and he was asked to devise a better system that would take credit cards. We currently manage the server for all the pay printing. We would like to go from 11 to 7 WEPA stations. We would pay the license, paper, and fixed print cost. Prices would go down for students to .10 and .35 for color. Can use paypal. This is a cloud based service.We would have to lock into 36 month lease.We would earn some money. SDSU and USD have WEPA printing, and can be used at all WEPA stations. Lida would like to see this committee recommend that we offer a set number of free Prints per student, per semester instead of charging them at all. This presentation is basically and FYI for this committee. Jacob did the same at the Joint TAC committee. Eric would like to take the committee’s pulse. Aaron mentioned we should look into offering free printing to students and devise a way for the costs to be neutral to the college. We are running out of time, and Pat suggested any members with questions email Jacob.  |
| 9. Campus Technology Refresh  (Jacob Angelo) | Cyclical refresh is not standard across campus and we would like to plan better over time. District is staff computers and some printers. District supports all building 10 and certain servers/infrastructure. ICS and IMS=labs and classrooms. ICS is academic computers. District is beginning to send more server support to ICS with no accompanying dollars for us to support. How do we come up with the monies that are needed every single year?! It woud be nice to have all technology under an assigned department.  |
| 10. ICS Monthly Report (Jacob Angelo) |  |
| 11. TAC Report | Met with Jacob and did Pay printing, addressed SSO and how will we identify all the SSO areas. |

| DISCUSSION ON PREVIOUS AGENDA ITEMS |
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| FOR CONSENSUS |
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| FOLLOW-UP |
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| Who | Item | Timeline |
| Michel | Send out Jacob’s attachments with minutes |  |
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| WORK AHEAD* Announcements
* Preparations for future meetings
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|  NEXT MEETING: March meeting TBD |
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