



GROSSMONT COLLEGE
Professional Development Committee
April 17, 2024
2:00 p.m. – 3:30 p.m.

AGENDA

Join Here: <https://gcccd-edu.zoom.us/j/83701936800>

Purpose: The Professional Development Committee carries out planning and evaluation of professional development programming which enhances the college’s readiness to achieve its strategic goals and mission. It also supports the institution’s continuous improvement and its diverse personnel. The committee identifies emerging trends from annual unit plans and program review to inform professional development.

CO-CHAIRS (Voting Members)	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (Voting Members)	ADVISORY (Non-voting members)
<input checked="" type="checkbox"/> Victoria Rodriguez, Co-Chair	<input checked="" type="checkbox"/> Vi Huynh	<input type="checkbox"/> Marsha Gable
<input checked="" type="checkbox"/> Theresa Apodaca, Co-Chair	<input type="checkbox"/> Matt Davis	<input type="checkbox"/> VPAS
		<input checked="" type="checkbox"/> Agustin Albarran

ACADEMIC SENATE (Voting Members)	CLASSIFIED SENATE (Voting Members)	ADMINISTRATORS’ ASSOCIATION (Voting Members)
<input type="checkbox"/> VACANT	<input checked="" type="checkbox"/> Roma Sitta	<input checked="" type="checkbox"/> Renee Nasori
<input checked="" type="checkbox"/> Michael Kelly	<input checked="" type="checkbox"/> Theresa Apodaca	<input type="checkbox"/> VACANT

EX-OFFICIO (Voting Members)	RECORDER (Non-Voting Member)
<input checked="" type="checkbox"/> Sharon Sampson / <input type="checkbox"/> Faculty PD Co-Coordinator	<input checked="" type="checkbox"/> Graylin Clavell
<input checked="" type="checkbox"/> Karen Hern	
<input type="checkbox"/> Ernesto Rivera	
<input checked="" type="checkbox"/> Adela Powers	

ROUTINE BUSINESS (15 min)	
1. Welcome / Public Comments	The meeting began at 2:05pm with introductions. No public comments.
2. Additions/Deletions to Agenda	N/A
3. Approve Meeting Notes from 12/13/23 & 3/20/24	12/13/2023 Meeting Minutes – Approved 3/20/2024 Meeting Minutes - Approved
OLD BUSINESS (15 min)	
4. Review AUP PD Resource Requests	<p>No PD Resource Requests were submitted, but there were some suggestions around training. A list was compiled and shared by Victoria. This is a reviewable data point to inform the PD Plan to be created. Training's included:</p> <ul style="list-style-type: none"> - Online and Distance Ed courses - Hyflex Technology and Teaching Techniques - Evacutrac and equipment to help those with disabilities evacuate emergencies - Syllabi - Equitably Classroom and Assessments - Modifying Curriculum for Equity - Data-coaching - Fundraising - SLO & PSLO analysis and coaching - OER, ZTC, & LTC - Recruitment strategies for disproportionate impacted students - Simulation technology (AHN specific) - Canvas and Pronto - Leadership for student clubs and committees - Student Health (physical and mental) - Community outreach - Creating surveys and focus groups - Adding equitable language to program documents (SLO, PSLO, and more) <p>Sharon suggested a call out for some of these items in the FPDC. It was also suggested to schedule some of these during flex weeks.</p>

NEW BUSINESS (30 min)

5. Review PD Plans from other colleges

Three plans to review are [College of the Desert](#), [Cuyamaca College](#), and [College of the Canyons](#). Victoria suggested taking a collective look at these examples and detail what the committee likes and dislikes. Victoria then broke us out into breakout rooms:

Breakout Room #1 (College of the Desert):

Likes:

- They did not have a student in the writing plan but one in the student in the committee work
- Equivalent of our PIEC in their plans
- A nice timeline
- HR involvement
- Intersection and collaboration across all sections and representatives from all constituent groups
- Leadership strand
- Liked the marketing

Dislikes:

- Three appendixes
- Do not want to see language of Master Plan, but prefer comprehensive plan

Breakout Room #2 (College of the Canyons):

Likes:

- The colorful and aesthetic format,
- The org chart and the professional development purpose and mission at the beginning,
- Roles and responsibilities,
- They have 3 advisory boards for faculty, classified, and administrators
- Funding Sources for PD opportunities
- Integration into the ED and Facilities Plan
- Accomplishments page!!! Helps promote participation and showcases what those who are participating are doing
- Goals!
- Explanation of how PD activities must fall within specific categories
- Summary
- It is only 20 pages
- Area that discussed clear accreditation standards and guidelines

Dislikes:

- No mention of student involvement

Breakout Room #3 (Cuyamaca College):

Likes:

- The formatting and comprehensive
- Table of contents
- 5-year plan
- Strategic goals and how it aligns with them
- Lays out the roles and responsibilities of the team
- List documents used to inform teaching and learning plan
- Action steps
- Impact of campus

6. Draft GC PD Plan	<p>Victoria led the group in outlining the GC PD Plan draft. The group recommended for a 3-year plan (2024-2027).</p> <p>Outline:</p> <ol style="list-style-type: none"> 1. College Mission, Vision, and Values 2. College Strategic Plan Goals 3. Mission & Purpose of PD Program 4. Program History & Guidelines <ol style="list-style-type: none"> a. Funding Sources 5. Purpose for PD Plan and how it should be used 6. Leadership & Organizational Structure <ol style="list-style-type: none"> a. Dean – committee & PD Office
7.	

INFORMATION (15 min)	
8. Black Student Success Week	<ul style="list-style-type: none"> - Daily webinars called the Black Hour from 12pm-1pm for students and employees with discussion groups afterwards from 1pm-2pm - Virtual Advocacy day on Thursday, April 25 called the BlackOut -
9. LGBTQ+ Summit	April 24-25 Virtual Conference and registration is free. It is 9am-1pm each day.
10. GC Wellness Spring 2024	April 24: Strength Training May 8: Mindfulness May 22: Sound Healing
11. Faculty Equity & Innovation Institute Update	Recruiting the 2 nd cohort for FEII
12. ThRIVE Update	April 26: Nature Walk May 17: Professional Goal Setting & Future PD Opps

COMMITTEE REPORTS (15 min)	
13. FPDC & Academic Senate	<p>There are vacancies that Dr. Lopez has sent out an announcement for as we are looking for a rep from AHN, ESBS, and MNSESW.</p> <p>There is a callout for proposals for FLEX week Fall 2024. Karen will be sending out another call-out this week with a focus of items that Dr. Rodriguez shared during this last meeting.</p>
14. Classified Senate	N/A
15. Admin Assoc.	N/A
16. ASGC	N/A

FOR CONSENSUS	
N/A	

FOLLOW-UP		
Who	Item	Timeline

NEXT MEETING: Next meeting – May 15, 2024 from 2:00-3:30PM

Zoom information:

Join from PC, Mac, Linux, iOS or Android: <https://gcccd-edu.zoom.us/j/83701936800>