

**GROSSMONT COLLEGE**  
**Planning & Institutional Effectiveness Committee (PIEC)**  
**Friday, April 18, 2025**  
**11:00 a.m. – 12:30p.m.**  
**Agenda**  
**College Conference Room 10-102**

**ZOOM ONLY**  
[ZOOM LINK](#)

**Purpose** The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college's mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS (voting)	ASSOCIATED STUDENTS OF GROSSMONT (voting)	EX-OFFICIO (voting)
<input type="checkbox"/> Joan Garcia Ahrens	<input type="checkbox"/> Kalia Nakamura	<input type="checkbox"/> Victoria Christine Rodriguez
<input type="checkbox"/> Juliana Bertin	<input type="checkbox"/> Julio Hernandez	<input type="checkbox"/> Susana Munoz
	<input type="checkbox"/> TBD	<input type="checkbox"/> Karolia Macias
		<input type="checkbox"/> Karen Hern

ACADEMIC SENATE (voting)	CLASSIFIED SENATE (Voting)	ADMINISTRATORS' ASSOCIATION (Voting)
<input type="checkbox"/> Denise Schulmeyer	<input type="checkbox"/> Michele Martens	<input type="checkbox"/> Courtney Willis
<input type="checkbox"/> Eva Nicasio	<input type="checkbox"/> Brandi Tonne	<input type="checkbox"/> Niko Crumpton
<input type="checkbox"/> Summer Webb (Proxy Richard Unis)		<input type="checkbox"/> TBD

ADVISORY (non-voting)		
<input type="checkbox"/> Agustín Albarrán, V P Academic Affairs	<input type="checkbox"/> TBD District Research Planning	<input type="checkbox"/> Maria Denise Aceves, Curriculum
<input type="checkbox"/> Adrienne Garay-Lee, VP Student Services	<input type="checkbox"/> Joyce Fries, Academic Program Review	<input type="checkbox"/> Felicia Kalker, Library Instruction
<input type="checkbox"/> Sheree Stopper, VP Administrative Services	<input type="checkbox"/> Kelly Menck, Academic Program Review	
<input type="checkbox"/> Marcelo Nieto, Research and Planning	<input type="checkbox"/> Rafael Ayala, Research and Planning	

CPIE	GUEST	
<input type="checkbox"/> Christopher Yerkes	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Carmen Hernandez	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> PJ Ball	<input type="checkbox"/>	<input type="checkbox"/>

ROUTINE BUSINESS	
1. Welcome and Introductions	Juliana
2. Public Comment	Juliana
3. Additions/Deletions to Agenda	Juliana
4. Approve meeting notes: a. 03/18/2025	Juliana
NEW BUSINESS	
5. Summer Governance Retreat	Joan
6. PIEC Co-Chair Nomination	Joan

UPDATE		
7. <a href="#">Governance Handbook Review</a>	Joan	
8. Accreditation Update <ul style="list-style-type: none"><li>SSO Work in Student Services</li><li>SLO work in Academic Affairs</li><li>RSI work in Academic Affairs</li></ul>	Denise S.	
9. <a href="#">AP 4021- Program Discontinuance</a>	Joan	
10. AUP Survey	Joan	
COMMITTEE/CONSTITUENCY REPORTS		
11. Reports on PIEC-related topics from constituency groups and other committees(as needed) <ul style="list-style-type: none"><li>Associated Students:</li><li>Classified Senate:</li><li>Faculty Senate:</li><li>Admin Association:</li></ul>		
FOR FOLLOW-UP AT NEXT MEETING		
Who	What	When
PIEC members	1.	
	Read <a href="#">Annual Unit Planning Handbook</a>	

**Important:** Annual Collegewide Planning Forum POSTPONED to Friday, September 5, 2025

**Next Meeting Date: Friday, May 16, 2025**

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## PLANNING & INSTITUTIONAL EFFECTIVENESS COMMITTEE (PIEC) MEETING NORMS

October 20, 2023

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

### In Person Setting

- Everybody's voice is equal, important and valuable.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- When measuring consensus members will use the Thumb up- all the way in; Thumb middle- can live with it; Thumb down- want to keep talking about additional solutions.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.

### Virtual Setting

- Conversations in the chat should be discussed.
- At the beginning of the meeting, members may drop an emoji from the Zoom library as a quick check-in at the beginning of the meeting. This would help us calibrate our body language with one another.
- Consensus will be measured in the chat. The co-chair will type the item to be vote on in the chat. Voting members will type in the chat; Yes-agree; No-disagree; Abstain-decline to vote.

