GROSSMONT COLLEGE
Planning & Institutional Effectiveness Committee (PIEC)
Friday, April 19, 2024
11:00 a.m. – 12:30p.m.
Notes
[ZOOM LINK](#)

Purpose The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive
institutional responses. The committee reviews program assessment results against the college's mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS (voting)	ASSOCIATED STUDENTS OF GROSSMONT (voting)	ADVISORY
☒ Joan Garcia Ahrens	☐Sabastian Deleon	☒Agustín Albarrán
☒Juliana Bertin	☐ TBD	☐Marsha Gable
	☐ TBD	☒Joyce Fries-co-chair, PR
		☐Kelly Menck-co-chair, PR
		☒Natalie Ray
		☐TBD- VPAS
		☒Marcelo Nieto

ACADEMIC SENATE (voting)	CLASSIFIED SENATE (Voting)	ADMINISTRATORS' ASSOCIATION (Voting)
☒Krystle Jones	☒Graylin Clavell	☒Courtney Willis
☒Eva Nicasio	☐Jayden Logan	☒Niko Crumpton
☐Summer Webb		☐Wayne Branker

EX-OFFICIO (voting)	CPIE	GUEST
☒Victoria Christine Rodriguez	☒Cindy Emerson	☒ Dawn Heuft
☒Susana Munoz	☒Carmen Hernandez	☒ Denise Schulmeyer
☐Felicia Kalker	☒Christopher Yerkes, Recorder	☒ Rochelle Weiser
		☒ Jeanette Calo

ROUTINE BUSINESS	
1. Welcome and Introductions	J. Ahrens welcomed the committee to the meeting.
2. Public Comment	J. Bertin: The Student of Note ceremony is coming up soon. Anyone who would like to make a nomination should get ready because the process will go quickly. V. Rodriguez: Black Student Success week is April 22nd through the 26th. There will be daily webinars on serving Black students that committee members are encouraged to attend.
3. Additions/Deletions to Agenda	None.
4. Approve meeting notes: a. 3/15/2024	Meeting notes approved.

UPDATE	
5. Annual Planning Forum	Joan Ahrens shared the working draft PowerPoint Presentation for the April 26th Annual Planning Forum (APF) and walked the committee through the slides. The presentation included Agenda, 2023 AUP Themes, Assessing Institutional Effectiveness, Concentrating the College's Collective Efforts on Online Course Success Rates, Online vs. F2F Course Success Rates Disaggregated by Race/Ethnicity, Peer Online Course Review (POCR), Call to Action, and Increasing Overall Course Success Rates in Online Courses: FEII – Liquid Syllabus. Updates to the presentation are still be made.

INFORMATION	
5. None	

CONSENSUS	
6. None	

COMMITTEE/CONSTITUENCY REPORTS	
7. Reports on PIEC-related topics from constituency groups and other committees (as needed) • Associated Students: • Classified Senate: • Faculty Senate: • Admin Association:	ASGC: No attendees. CS: J. Bertin shared that the Classified pop-up event for students was successful and well attended. Additionally, there will also be a showcase for the speech and debate team as a fundraiser in May. This will help the team pay for travel to speech and debate tournaments around the world. AS: None. AA: N. Crumpton attended the Personnel Commission presentation which explained their process going forward. He encouraged PIEC to look for information they will be releasing soon and share it out to constituent groups to help relieve any concern around the new process. Accreditation: D. Schulmeyer shared that the accreditation timeline objectives are being met. In fall, the will likely be a flex week workshop to give an update on the process.

FOR FOLLOW-UP AT NEXT MEETING		
Who	**Item**	**Timeline**

Important: **Annual Collegewide Planning Forum, Friday, April 26, 2024**
Next Meeting Date: May, 17 2024

PLANNING & INSTITUTIONAL EFFECTIVENESS COMMITTEE (PIEC)
Meeting Norms
October 20, 2023

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

In Person Setting

- Everybody's voice is equal, important and valuable.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- When measuring consensus members will use the Thumb up- all the way in; Thumb middle- can live with it; Thumb down- want to keep talking about additional solutions.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.

Virtual Setting

- Conversations in the chat should be discussed.
- At the beginning of the meeting, members may drop an emoji from the Zoom library as a quick check-in at the beginning of the meeting. This would help us calibrate our body language with one another.
- Consensus will be measured in the chat. The co-chair will type the item to be vote on in the chat. Voting members will type in the chat; Yes-agree; No-disagree; Abstain-decline to vote.