

GROSSMONT COLLEGE
Planning & Institutional Effectiveness (PIEC) Committee
Friday, May 15, 2020
11:00 a.m. – 12:30 p.m.
PIEC Zoom Room (<https://cccconfer.zoom.us/j/92116060457>)
NOTES

Purpose The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college's mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input checked="" type="checkbox"/> Catherine Webb	<input type="checkbox"/> Pedro Miranda	<input checked="" type="checkbox"/> Mike Reese
<input checked="" type="checkbox"/> Jocelyn Pacheco-Fonseca	<input type="checkbox"/> King Wong	<input checked="" type="checkbox"/> Aaron Starck
	<input type="checkbox"/> Vacant	<input checked="" type="checkbox"/> Bill McGreevy
	Proxies:	<input checked="" type="checkbox"/> Victoria Christine Rodriguez
		<input type="checkbox"/> Joyce Fries
		<input checked="" type="checkbox"/> Natalie Ray

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Lara Braff	<input checked="" type="checkbox"/> Nadia Almaguer	<input checked="" type="checkbox"/> Joan Ahrens
<input checked="" type="checkbox"/> Yohany Corona-Batalona	<input checked="" type="checkbox"/> Alexis Lytle	<input checked="" type="checkbox"/> Wayne Branker Proxy, Courtney Williams
<input checked="" type="checkbox"/> Tiffany Glen-Hall		<input checked="" type="checkbox"/> Heriberto Vasquez

EX-OFFICIO	RECORDER
<input type="checkbox"/> Lida Rafia	<input checked="" type="checkbox"/> Cindy Emerson
<input type="checkbox"/> Bonnie Ripley	
<input checked="" type="checkbox"/> Felicia Kalker	

ROUTINE BUSINESS	
1. Welcome and Introductions	Introductions were made around the Zoom room.
2. Public Comment	None
3. Additions/Deletions to Agenda	None
4. Approve 04/17/2020 Meeting Summary	Approved
5. Co-Chair Rotation	Lara Braff was elected to serve as a Co-chair during the 2020-2021 Academic year.
6. Communication through summer (we are assuming no meetings)	The next meeting will be held the fourth Friday of August (08/28/2020) at 11:00 - 12:20 pm. PIEC will not meet over the summer while faculty is off contract. If there is a need to notify members we will go through Denise Schulmeyer, the Academic Senate President, to will be contact faculty.

DISCUSSION OF PRIOR AGENDA ITEMS / OLD BUSINESS

7. AUP Process Update	<p>There was discussion about the importance of an equity focused structure for planning as we develop our Annual Unit Plan. The AUPs were turned in to C PIE in February. The original data that was entered was pre-COVID. We want to give everyone the opportunity to recalibrate now that we are working in a different modality. There are different budget choices as well. The timeline for recalibration of our AUPs are:</p> <ul style="list-style-type: none"> • Before the end of the semester provide three questions to Department Chairs and Coordinators in order to engage in conversation. • In the fall engage in conversations and workshops. • No later than October 15th turn the AUPs with the information we have learned working in this new modality. <p>This situation is fluid. We may learn more from the budget over the summer.</p>
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NEW BUSINESS ITEMS

8. KPI Report	<p>The group reviewed the KPI report and data for our metrics. After discussion the PIEC members determined we would use what we set for vision for success for the floor and stretch. In the other areas the 5-year average would be the floor, and that the stretch would be +10% of the floor.</p> <p>At our August 28th meeting we will have an updated report with the floors and stretch goals.</p>
9. Annual Planning Forum Check-In	<p>We have received positive feedback from attendees of the Annual Planning Forum. Attendance has been higher than in the past. The focus has been on the importance of intentional equity focused planning. The final session will be this afternoon.</p>

COMMITTEE/CONSTITUENCY REPORTS

<p>10. Reports on PIEC-related topics from constituency groups and other committees (as needed)</p> <ul style="list-style-type: none"> • Associated Students: • Classified Senate: • Faculty Senate: • Admin Association Committees: 	
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FOR CONSENSUS

11.	
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FOR FOLLOW-UP AT NEXT MEETING

Who	Item	Timeline

Next meeting: August 28, 2020: 11:00 - 12:20