



GROSSMONT COLLEGE
College Council
Thursday, April 25, 2024
3-5 p.m.
ZOOM

MEETING SUMMARY

Purpose: The College Council is the apex governance body which provides guidance and recommendations to the College President regarding institutional policies, planning, and processes in support of the college mission. It engages all college constituency groups (students, faculty, classified professionals and supervisors/administrators) and the governance system as a whole through the maintenance of clear governance practices and policies, coordination of committee work across functions, and a commitment to continuous improvement and consensus building. The constituent-based representatives of the council serve the college by maintaining a broad, college-wide, and student-centered view of the needs of the institution – both in the weighing of the input from its committees and in bringing forward items for consideration and discussion. In all matters within its purview, it will maintain a focus on the goal of equitable outcomes for all students as a key value informing decision-making.

CONVENER	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (ASGC)	ADVISORY
<input checked="" type="checkbox"/> <i>Denise Whisenhunt, President</i>	<input checked="" type="checkbox"/> Cesar Nunez	<input type="checkbox"/> <i>Colleen Parsons, CSEA</i>
	<input type="checkbox"/> Rooz Salih	<input type="checkbox"/> <i>Julio Soto, AFT</i>
	<input type="checkbox"/> Ninwa Kasha	<input type="checkbox"/> <i>Administrators Association Rep</i>
	<input type="checkbox"/> Vacant	<input type="checkbox"/> <i>Marsha Gable, VPSS</i>
		<input checked="" type="checkbox"/> <i>Agustin Albarran, Int. VPAA</i>
		<input checked="" type="checkbox"/> <i>Sheree Stopper, VPAS</i>
		<input checked="" type="checkbox"/> <i>Joan Ahrens, Sr. Dean, CPIE</i>
	<input checked="" type="checkbox"/> <i>Ernesto Rivera, Director of College and Community Relations</i>	

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Pearl Lopez	<input checked="" type="checkbox"/> Cindy Emerson	<input type="checkbox"/> Courtney Willis <input checked="" type="checkbox"/> Proxy: Veronica Romero
<input checked="" type="checkbox"/> Carmina Caballes	<input checked="" type="checkbox"/> Diana Torres	<input type="checkbox"/> Loren Holmquist
<input checked="" type="checkbox"/> Jeff Waller	<input checked="" type="checkbox"/> Jayden Logan	<input checked="" type="checkbox"/> Nancy Saks
<input type="checkbox"/> June Yang <input checked="" type="checkbox"/> Proxy: Sharon Sampson	<input checked="" type="checkbox"/> Michele Martens	<input type="checkbox"/> Wayne Branker

RECORDER
<input checked="" type="checkbox"/> <i>Bernadette Black</i>
<i>*Italicized = Non-voting</i>

ROUTINE BUSINESS	
1. Welcome	<p>Denise congratulated Ernesto and his team for their recent achievements. At the CPRO conference, they won 1st place in social media; 2nd place in brochure design; and 3rd place in internal communication.</p> <p>Denise wants the Council to do self-reflection work and will host a retreat in the fall to review our processes and governance work. She will need to do some summer planning with CPIE. Joan added that they want to get Helen Benjamin and Debbie DiThomas back to check in on our progress.</p> <p>Denise noted the upcoming budget challenges. She highlighted the fact that enrollment is up 14%.</p> <p>Agustin reported that Griffin Gate went offline the first of April to work on the infrastructure and technology upgrades. The upgrades tentatively should be done and Griffin Gate up and running mid-May. Pearl noted that IOPS is not allowing people to schedule Griffin Gate in the fall which has been a challenge when scheduling union and senate meetings. She wanted to know if it would be possible to submit a tentative facility request and layout. Agustin added that they aren't scheduling in case there are any delays in delivery of materials. He will reach out to Vanesa, Ryan, and Tate to see if it is possible to submit these documents as a backup plan.</p>
2. Establish Quorum (50%+1 of voting members)	Quorum was established.
3. Additions/Deletions to Agenda	There were no additions or deletions to the agenda.
4. Approve Meeting Notes (4/4/24)	The meeting notes from 4/4/24 were approved.
5. Public Comment (3 min max per comment)	<p>Denise stated for committee reports, she encouraged committee chairs to send a written report ahead of time.</p> <p>For public comments, Pearl noted that for Academic Senate, they do a stipulation and allow 15 minutes maximum total.</p>

DISCUSSION OF PRIOR AGENDA ITEMS / OLD BUSINESS	
1.	

CONSTITUENCY AND COMMITTEE REPORTS (2 minutes maximum)	
1. Constituency Updates ASGC, Academic Senate, Classified Senate, Administrators Association	<p>ASGC: Cesar stated the sustainability fair on Tuesday was a success. ASGC elections are currently underway.</p> <p>Academic Senate: Pearl, June, and Sharon went to the statewide plenary session last week. There were workshops on AI and DEI, and resolutions were voted on. Of note, a resolution on AB1705 was passed. There were other resolutions on academic freedom and freedom of speech. Pearl will share the final version to show what passed and failed at Senate.</p> <p>Classified Senate: Michele acknowledged our student success liaison for creating a way for them to get students to log in at their student pop up events so they can keep track of numbers. Over the two day event, they served approximately 300 students in 4 hours. Classified Senate had their first after-hours event to help build community. A total of 12 classified professionals from Grossmont and 4 from Cuyamaca are attending the Classified Leadership Institute in June. Further, they are embedding their new 9+1 in AB 2510 – participation in local decision making.</p> <p>Administrators Association: No report.</p>
2. Budget Committee (BC)	No report
3. Facilities Committee (FC)	Jennifer reported they are in the process of updating their website. Their next meeting is Wednesday at 9:30am.
4. Planning and Institutional Effectiveness Committee (PIEC)	The committee reviewed the AUP presentation for the forum this Friday. The focus is on educational excellence and increasing course success rates, setting a target, and suggestions on how we might reach that target. Everyone was invited to attend.
5. Professional Development Committee (PDC)	No report.
6. Staffing Committee (SC)	No report.
7. Classified Staffing Prioritization Committee (CSPC)	No report.
8. Faculty Staffing Prioritization Committee (FSPC)	Agustin stated there was a request from the committee to have some changes with the questions that are being asked for staffing requests. Part of that request included data in which the CPIE office cannot provide. CPIE doesn't have access to a current list of faculty (both FT and PT), so deans will be asked to provide that info for faculty. Resource requests won't be distributed until November for prioritization. Other questions had to do with equity and the college process. Also, the prioritization process will align with our fiscal year.
9. Student Success & Equity Committee (SSEC)	No report.
10. Technology Committee (TC)	Michele reported they went over last year's goals and action plan and discussed what they want to do for the next fiscal year. The goal is to maintain a high-quality infrastructure by expanding operational excellence and enhancing learning experiences for our students in terms of technology.

11. Accreditation Steering Committee	Joan reported that they are on track to have the first draft of the ISER on May 15 th . It will come to College Council in May. A link will be provided so people can provide feedback. The fall semester will entail evaluating whether we are meeting each standard; this semester was about evidence collection. Then there will be an action plan and implementation before the final version is submitted to ACCJC.
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FOR CONSENSUS *

** On College Council, consensus is reached when at least three-fourths (75%) of voting members present are in agreement, and if there are no more than two members from any one constituency who disagree, then consensus to move recommendation forward to President is reached.*

1. Facilities Prioritization Requests recommendation and prioritization list (15 minutes)	<p>Jennifer Bennett explained what the process entailed for the prioritization requests and shared and reviewed that list with Council. A total of 5 requests were submitted. There were more but they were either submitted late or without the required signatures. The five requests included mental health space, welcome desk, reflection room, bio chairs, and bio cabinets.</p> <p>It was clarified that the mental health space is not expanding space; just repurposing an area. Also, the room requested for the reflection room will be inaccessible due to construction; however, the request is still being recommended to move forward.</p> <p>After discussion, College Council accepted the recommendations.</p>
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NEW BUSINESS

1. Flag Request for Pride Month (5 minutes)	Niko presented on the Pride flag request noting that they want to continue the tradition in raising the flag for pride month to show our commitment and support for the community. Council member reps will take this request back to their groups (Academic, Classified, and Admin Association), to get their feedback. It then goes back to College Council for consensus. College Council will then send the recommendation to the president who in turn takes to Chancellor's Cabinet for final approval. Denise thanked Niko for bringing this forward.
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<p>2. Safety Campaign (15 minutes)</p>	<p>Vanessa and Agustin presented on the safety campaign on hazardous waste which is handled by ALC, CTE, and MNSESW divisions. The goal is to ensure we have proper procedures and that everyone is up to date on regulations. The deans did a walk through on campus to identify areas that needed attention. They made sure all hazardous materials were labeled, categorized, stored and disposed of properly. Each lab tech has a binder that includes hazardous materials in their area and how they are used and stored. Also, each technician has an inventory list for their area. These references will help when we have new employees. She also noted the satellite areas on campus with hazardous waste. The sculpture area has been neglected for some time so the indoor and outdoor spaces were purged of all hazardous materials. The intent is to buy the minimum quantity so there are not a lot of hazardous materials leftover. Also, every hazardous waste storage has a lock and can only be accessed by those staff and faculty who need it.</p> <p>Agustin stated this safety campaign was launched in February to avoid accidents and violations and ensure communication and training. He reviewed that safety campaign which can be found here. He also has an FAQ sheet which he will share out.</p>
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INFORMATION AND DISCUSSION	
<p>1. Strategic Hires (informational only)</p> <ul style="list-style-type: none"> • General Maintenance Worker Sr (CL-00330) • A&R Assistant Sr. (CL-00225) 	<p>General Maintenance Worker Sr.: This replacement position is critical as it is the plumber for the campus.</p> <p>A&R Assistant Sr.: Critical in A&R.</p>

FOLLOW-UP		
Who	Item	Timeline
Constituent reps	Pride Flag Request	
Denise Whisenhunt	Bring recommendation of Facilities Prioritization Requests to President’s Cabinet	

Participatory Governance:

[College Council Website](#)

NEXT MEETING: May 23, 2024 @ 3:00-5:00PM, Zoom

Committees are to establish norms

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

Engagement Norms

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

1. Free flow of conversation and raising hands when needed.
2. Thumbs up/Thumbs down/Thumbs sideways to convey individual council members vote toward action items.
3. Parking lot for ideas and possible future action items.
4. Summarize talking points with similar language for constituency representatives to take back to their respected constituency and taking the last 5 minutes of the meeting to do this.
5. Estimated times for each agenda item is up to the Convener of the council.
6. No rank in the room, but those that wish can use salutations.
7. Please keep dialogue respectful.
8. Reminder – body language.
9. Once a semester we have a social gathering.
10. Starting and Ending the meeting on time.
11. Respect each other.
12. Repeating what was voted on after the vote.
13. Education/background from other committees to make appropriate decisions.
14. Use of technology/cell phones is only in an emergency, and to be mindful and professional of the meeting.
15. Norms will be revisited once a semester for now.

Virtual Norms (Established April 2020):

1. Consensus / voting: (a) state item for vote in the chat, (b) record votes in chat grouped by constituencies.
2. Use the raise hand feature in the participant window when you wish to speak.
3. Mute microphone when not speaking.
4. Record the meetings for note taker to use as needed.
5. Consider ways for guests to observe (i.e. use “Registration” feature for meetings. Keep the chat area reserved for voting and advisory members.