



**GROSSMONT COLLEGE**  
**Budget Committee**  
**Monday, May 20, 2024**  
**2 – 3:30 p.m., Via Zoom**

**Meeting Summary**

**Purpose** The Budget Committee encourages transparency and constituency understanding of the budget, works to ensure that the budget allocation process is driven by college-wide planning and strategic priorities, and provides recommendations to the College Council on issues related to budget development and management.

In addition, the Budget Committee provides ongoing oversight in relation to budget changes and information at the State and District levels.

**Quorum** – Quorum is achieved when 50% plus one of voting members are in attendance.

**Consensus** – Consensus is reached when 75% of those present are in agreement.

**Proxies** – Each constituency may send up to two proxy attendees per meeting. Proxy attendees are given full discussion and decision-making rights.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input checked="" type="checkbox"/> Sheree Stopper, Co- Chair	<input type="checkbox"/> Evelyn Villa	<input checked="" type="checkbox"/> <i>Marsha Gable</i>
<input checked="" type="checkbox"/> Co-Chair, Dawn Heuft	<input type="checkbox"/> Asuka Mogi	<input type="checkbox"/> <i>Agustin Albarran</i>
	<input type="checkbox"/> TBD	

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input type="checkbox"/> Sara Ferguson	<input checked="" type="checkbox"/> Melissa Benton	<input checked="" type="checkbox"/> Sara Varghese
<input checked="" type="checkbox"/> Todd Meyers	<input checked="" type="checkbox"/> Bryan Lam, proxy for Juliana Bertin	<input type="checkbox"/> Luma Shamon
<input checked="" type="checkbox"/> Jennifer Bergovoy	<input type="checkbox"/> Dawn Heuft	<input type="checkbox"/> Loren Holmquist
		Guest: Chris Yatooma Tate Hurvitz, Pearl Lopez

RECORDER
<input checked="" type="checkbox"/> <i>Patty Sparks</i>

ROUTINE BUSINESS	
1. Public Comment (5 Minutes)	Pearl Lopez, Academic Senate President, shared a ‘Thank You’ to Classified Professionals.
2. Welcome and Introductions	Introductions made and members welcomed Sheree Stopper, Vice President Administrative Services
3. Additions/Deletions to Agenda	Faculty Co-Chair to be determined at the September meeting.
4. Approve Meeting Notes & Follow-up	March 14, 2024, Meeting Summary approved as final. No edits or changes reported.

**NEW BUSINESS**

<p>1. Negotiations Update</p>	<p>Sheree Stopper (Stopper) provided a PowerPoint Presentation, <i>Grossmont Budget Committee, May 2024</i>, for the members to review and follow. Additionally, the PowerPoint will be posted on the <a href="#">Budget Committee Webpage</a> under Meetings.</p> <p><b>Negotiations Update – Slide 4</b> Stopper provided a status for the following bargaining groups as follows:</p> <ul style="list-style-type: none"> <li>- AFT/Faculty – Currently in negotiations, anticipated cost to the District, \$1,480,628</li> <li>- CSEA/Classified – Ratified by the Governing Board. Approximate allocation \$697,498</li> <li>- CONF/Confidential Classified – Ratified by the Governing Board, approximate allocation \$62,498</li> <li>- AA/Administrators’ Association – approximate allocation \$284,873</li> </ul> <p>Bargaining groups other than AFT/Faculty agreed to extend their current collective bargaining agreements to June 30, 2026.</p> <p><i>No action taken, information only.</i></p>
<p>2. Governor’s May Revise</p>	<p><b>State Budget</b> <b>Governor’s May Revise – Slide 5</b></p> <p>The State did not receive as much revenue as initially anticipated. Stopper highlighted the following:</p> <ul style="list-style-type: none"> <li>- The Governor’s January Proposal cites a much lower budget deficit than the May Revise, with a budget deficit of \$7B, a 7% decrease overall.</li> <li>- Proposition 98 ensures baseline spending on schools and Community Colleges</li> <li>- Cost of Living Adjustments (COLA) was higher in the May revise at 1.07%, from January’s Proposal of .76%.</li> <li>- No Growth Funding changes</li> </ul> <p><i>No action taken, information only.</i></p>
<p>3. 2024-25 Budget Assumptions</p> <ul style="list-style-type: none"> <li>- Income Allocations Model</li> <li>- 3-Yr Strategic Budget Plan (Update)</li> </ul>	<p><b>2024-2025 Budget Assumptions Slide 6</b></p> <p>Budgeting assumptions are critical variables and factors that influence the current year budget forecasts, true up the prior year, and estimate two subsequent years.</p> <p><b>Revenue Assumptions</b> Assumptions are estimates until the State enacts the Budget (July 1). Stopper highlighted the following:</p> <ul style="list-style-type: none"> <li>- COLA 0.76% - could possible change</li> <li>- Growth Factor remain stable</li> <li>- 2% State Deficit</li> <li>- 3.55% Deficit Prior Year</li> <li>- Interest rates are projected to go down</li> <li>- Unrestricted and restricted lottery remain stable</li> <li>- Mandated Block Grant remained stable</li> </ul>

**Income Allocation Model (IAM) Slide 8**

**Proportionate Share of FTES**

Stopper related that the District allocates funds through the IAM. In 2023/2024, Grossmont received 66.98% and Cuyamaca received 33.02%. In 2024/2025, the share of FTES changes, Grossmont 65% and Cuyamaca 35%. This results in a loss of approximately \$1.6M.

**Income Allocation Model (IAM)**

**State Revenue – Slide 9**

The projected state revenue to the District is approximately \$90.5M, which includes full-time faculty hiring funds as well as the 2% deficit.

**Income Allocation Model (IAM)**

**Total Site Allocation – Slide 10**

Stopper explained that we are starting out with a deficit of approximately \$1.6M from 2023/2024, with State revenue coming in at approximately \$9.5M. Stopper reported that adjunct benefits costs, loss of parking fund revenue, and district commitments, we anticipate a deficit of \$2.3M compared to the 2023/2024 AB.

**Expense Assumptions – Slide 11**

Stopper highlighted:

- CalSTRS and CalPERS remain steady with small increase of 1.12% for CalPERS
- Unemployment and Workers Compensation Insurance remain stable with no predicted increases.
- Inflation is anticipated to drop 0.53%
- Step and Column remains unchanged at 1.50%
- Health benefits will have decreased slightly
- Minimum wage increased \$.50 from 2023/2024 (to \$16.50)
- We are still incurring costs from the last early retirement incentives

Districtwide commitments have come down approximately \$1M. This year we are transferring \$1M coming from 2023/2024 to help balance some of the salary increases.

**Net Spending – Slide 12**

Stopper explained we have less one-time funds in the 2024/2025 budget. We had a much larger beginning balance for 2023/2024, \$7.5M. The 2024/2025 budget was built with a \$3.8M beginning balance. The 2024/2025 site allocation comes in approximately \$2.3M less than our 2023/2024 allocation, leaving the district with an approximate \$1.8M deficit.

**Grossmont College 3-Year Strategic Budget Plan Update – Slide 13**

Stopper provided a brief update on where we are now and highlighted the following information:

**Revenue Strategy**

- FTES Retention: *Improve retention of current students by 7% over the next 3 years.* Retention numbers are not out yet. The idea is to retain students semester over semester
- FTES Enrollment: *Improve enrollments by 10% each year over the next 3 years.* Goal met! As of P2 we exceeded the FTES goal of 7% in 2023/2024, with a 14% increase
- Financial Aid: *Increase outreach to financially needy students*

	<p><b>Expenditure Strategy</b>  <b>Expenses:</b> <i>Continue to reduce costs including not filling certain vacant positions across the college (frozen) delay hiring (vacancy savings), etc.</i></p> <p>Stopper explained that after reviewing reassigned time assignments, we met the total goal to reduce it by \$100K for 2024/2025. Agustin Albarran will meet with the district and report back to faculty members.</p> <p><i>No action taken, information only.</i></p> <p><b>Discussion:</b>  Dawn Heuft stated that she was expecting to receive the quarterly Budget to Actuals Report for March. Stopper and Chris Yatooma will make that report available to members when completed.</p> <p><i>Action taken: Quarterly Budget to Actuals report will be provided to the members when completed.</i></p>
<p>4. Technology Spending Plan</p>	<p>Tate Hurvitz (Hurvitz) explained that he was tasked to compile a 5- 7-Year (Technology) Spending Plan. He explained there is \$800,000 a year for technology needs and relatively new board policy that allocates 10% of Districtwide fund rollovers to help support technology needs across all three sites. The plan includes student use computers, faculty computers, classroom technology, software, LRC laptops/Chromebooks, and library hotspot service.</p> <p>He reviewed the tentative spending plan that and the Technology Plan with the Committee. He noted that the funds allocated will fall short of the projected need over the entire plan period. He reviewed the Rollover Plan with the Committee and explained that each year the costs will decrease however, the funds allocated will certainly enhance the needs of students and staff.</p> <p><i>Action taken: The Academic Rollover Plan, and the Collegewide Technology Fund Plan are located on the <a href="#">Budget Committee Webpage</a>.</i></p>
<p>5. Future Meetings</p>	<p>Stopper requested the Committee to consider a change in meeting day and times and provided a schedule for review. The Committee agreed that this request should follow processes. Stopper will review processes, and bring back to the Committee when appropriate.</p> <p><i>No action taken.</i></p>

<b>COMMITTEE REPORTS</b>	
<p>1. Committee Reports</p>	<p>Administrators Association  ASGC  Classified Senate  Academic Senate</p>

**DISCUSSION ON PREVIOUS AGENDA  
ITEMS**

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**FOR CONSENSUS**

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**FOLLOW-UP**

<b>Who</b>	<b>Item</b>	<b>Timeline</b>
Budget Committee	Budget to Actuals as of March	
No January meeting. January		

**5. WORK AHEAD**

**NEXT MEETING: To be determined.**

**Budget Committee Norms**

Established February 14, 2019

Updated August 13, 2020

- Members agree to raise hands to speak and wait to be called
- Members agree to use the thumbs up, side or down as a way to vote
- Members agree to participate and ask questions before moving on to the next agenda item
- Members understand all questions are welcome
- Members agree to be aware of time when meeting
- Members agree to stick to the agenda – utilize parking lot for items to be discussed at a later time
- Members agree to explain acronyms
- Member agree that food is allowed at meetings
- Members agree to plan a social event once a year
- Members agree to educate proxies
- Members agree that if someone is out of the room for a few minutes, the Committee will wait until they return before votes are taking
- Members agree to communicate with co-chairs/and or note-taker regarding absences when possible
- Members agree to start meetings on time
- Members agree to always be mindful of our purpose in serving students.

**Added 8/13/2020:**

- Use the “raise hand” feature in the Zoom participant window to avoid talking over each other.
- Mute microphone unless talking.
- For consensus items, the Recorder will type the consensus item in the chat window and voting members (by constituency group) will enter: “Yes” for yes votes, “No” for no votes and “Sideways” for a neutral vote.
- Members are responsible to report and share information to their constituency groups on Budget Committee-related items.

### ***Committees are to establish norms***

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

#### ***Rules of Engagement***

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

- There is no rank in the room when at the committee table. All participants are treated as peers, both between constituencies and within constituencies.
- Speakers will be heard one at a time and without interruption. Participants will allow for moments of silence for thought and other viewpoints. In consideration of hearing all feedback, members should be mindful of how often and how long they speak. Equity in consensus building means including diverse perspectives at all levels of the organization.
- Members will be engaged and contribute, and challenge ideas, not people. All meeting attendees will be respectful/civil in their comments, responses, and body language.
- Members will listen to others, and seek to focus on the merits of what is being said, while making a good faith effort to understand the concerns of others. Council/committee members are encouraged to ask questions of clarification.
- Each person reserves the right to disagree with any proposal and accepts responsibility for offering alternatives that accommodate individual interests and the interests of others.
- All members should be mindful of the language used in discussions, including use of "I" statements instead of "they" attributions to relate anecdotal evidence or experiences. Members are encouraged to use an asset-minded approach that focuses on what works and how something can be done. This is in contrast to a deficit-minded approach that focuses on the negative and why an initiative, idea, or project can't get done.
- All council/committee members will be aware of the purpose and responsibility of their committees. When issues arise in discussion that are not supported by the committee's charge, the chair will identify the proper council, committee, or constituency group leadership for review, and forward the issue for consideration.
- Once consensus is reached after deliberation, council/committee members will support the group's recommendation.