



GROSSMONT COLLEGE
Budget Committee
Thurs, March 14, 2024
3-4:30 p.m., Via Zoom

Meeting Summary
[Zoom Link](#)

Purpose The Budget Committee encourages transparency and constituency understanding of the budget, works to ensure that the budget allocation process is driven by college-wide planning and strategic priorities, and provides recommendations to the College Council on issues related to budget development and management.

In addition, the Budget Committee provides ongoing oversight in relation to budget changes and information at the State and District levels.

Quorum – Quorum is achieved when 50% plus one of voting members are in attendance.

Consensus – Consensus is reached when 75% of those present are in agreement.

Proxies – Each constituency may send up to two proxy attendees per meeting. Proxy attendees are given full discussion and decision-making rights.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input checked="" type="checkbox"/> Chris Yatooma, Inter Co-Chair	<input type="checkbox"/> Evelyn Villa	<input type="checkbox"/> <i>Marsha Gable</i>
<input type="checkbox"/> Co-Chair, Dawn Heuft	<input type="checkbox"/> Asuka Mogi	<input type="checkbox"/> <i>Agustin Albarran</i>
	<input type="checkbox"/> TBD	

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input type="checkbox"/> Sara Ferguson	<input checked="" type="checkbox"/> Bryan Lam for Melissa Benton	<input checked="" type="checkbox"/> Genie Montoya for Sara Varghese
<input checked="" type="checkbox"/> Todd Meyers	<input checked="" type="checkbox"/> Theresa Apodaca for Juliana Bertin	<input type="checkbox"/> Luma Shamon
<input checked="" type="checkbox"/> Jennifer Bergovoy	<input type="checkbox"/> Dawn Heuft	<input checked="" type="checkbox"/> Loren Holmquist
		Guest: President Whisenhunt

RECORDER

Patty Sparks- Absent, Meeting Recorded

ROUTINE BUSINESS	
1. Public Comment (5 Minutes)	No public comments.
2. Welcome and Introductions	Two Proxy members identified.
3. Additions/Deletions to Agenda	No additions, no deletions.
4. Approve Meeting Notes & Follow-up	February 8, 2024 Meeting Summary moved to the next Budget Committee Meeting for approval.

NEW BUSINESS

<p>1. Facilities Budget Update – Loren Holmquist</p>	<p>It was discussed that no real construction/maintenance work has been done since the pandemic start.</p> <p>There were nine priorities were identified for allocation of funds, they are:</p> <ol style="list-style-type: none"> 1. FMO Emergencies (Holmquist/VPAS discretion) - \$120,181 2. Quonset Hut and Observatory Shed and Sodexo box - \$70,000 3. Sea Container, replaces Quonset Hut - \$10,000 4. Facilities Committee Requests 2023/2024 - \$200,000 – AUP Process. 5. HVAC Replacement for Bldg. 42 (Only HVAC) 6. HVAC Replacement for Bldg. 62 (Bookstore) - \$372,616 7. Flag Poles - \$20,000 8. Upholstery of Student Center chairs/couches - \$18,788 <p>Total funding: \$1,506,869.</p> <p>The current AUP process will be finalized in April and to College Council in May.</p> <p>Holmquist further informed the members his budget is responsible for Grossmont College’s utilities and operating costs. He also keeps an on-going “Issue List” regarding campus maintenance/facilities. As a note, he indicated currently to meet the needs to date he would need approximately \$67M.</p> <p><i>No action taken.</i></p>																				
<p>2. State Deficit – 2023/2024</p>	<p>Chris Yatooma provided a PowerPoint Presentation, <i>Grossmont Budget Committee, March 14, 2024</i>, and presented it to the members. There is a mid-year deficit increase to 3.55% or approximately \$3.3M. This is due to less property taxes coming in. This is an increase from the 2% originally projected.</p> <p>The current 2023/2024 budget picture is as follows:</p> <p>Revenues:</p> <table border="1" data-bbox="587 1276 1536 1436"> <tr> <td>State Apportionment</td> <td>\$75,486,856</td> </tr> <tr> <td>State Apportionment Deficit (3.55%)</td> <td>-\$3,363,406</td> </tr> <tr> <td>Parking Revenues</td> <td>\$0</td> </tr> <tr> <td>Other State Revenue</td> <td>\$4,175,137</td> </tr> <tr> <td>Local Revenue</td> <td>\$2,467,670</td> </tr> <tr> <td colspan="2">Total Revenues: \$78,766,257</td> </tr> </table> <p>Expenditures:</p> <table border="1" data-bbox="587 1528 1536 1717"> <tr> <td>Total Expenditures</td> <td>\$80,072,708</td> </tr> <tr> <td>Surplus/Deficit</td> <td>-1,306,451</td> </tr> <tr> <td>Beginning Reserve Balance (One-time Funds)</td> <td>\$7,512,556</td> </tr> <tr> <td>Ending Reserve Balance (One-time Funds)</td> <td>\$6,663,363</td> </tr> </table> <p>The reserve balance (one-time funds) will be used to help offset the pending deficit. We will know more once the Governor’s May Revise is published.</p> <p>Protections are ending in 2025/2026 and we must grow in enrollment and financial aid recipients to avoid budget cuts.</p> <p><i>Action taken: The PowerPoint Presentation will be provided to members with these meeting notes.</i></p>	State Apportionment	\$75,486,856	State Apportionment Deficit (3.55%)	-\$3,363,406	Parking Revenues	\$0	Other State Revenue	\$4,175,137	Local Revenue	\$2,467,670	Total Revenues: \$78,766,257		Total Expenditures	\$80,072,708	Surplus/Deficit	-1,306,451	Beginning Reserve Balance (One-time Funds)	\$7,512,556	Ending Reserve Balance (One-time Funds)	\$6,663,363
State Apportionment	\$75,486,856																				
State Apportionment Deficit (3.55%)	-\$3,363,406																				
Parking Revenues	\$0																				
Other State Revenue	\$4,175,137																				
Local Revenue	\$2,467,670																				
Total Revenues: \$78,766,257																					
Total Expenditures	\$80,072,708																				
Surplus/Deficit	-1,306,451																				
Beginning Reserve Balance (One-time Funds)	\$7,512,556																				
Ending Reserve Balance (One-time Funds)	\$6,663,363																				

<p>3. FTES Enrollments – 2023/2024</p>	<p>Chris Yatooma shared that The current year picture 2023/2024 for GC Resident FTES. He shared a document with the last six years (2018/2019 – 2023/2024) of Actual FTES.</p> <p>For year 2023/2024, we needed to meet 8,634 FTES goal and as of the spring census, we are at 9,798 FTES. This is a good trajectory. We also increased dual enrollment numbers and that too met one of the target goals. As a reminder, FTES matters when the Student Centered Funding Formula (SCFF) kicks in 2025/2026.</p> <p>Another target, Incarcerated FTES, we only served 2.5 FTES.</p> <p>Chris Yatooma shared FTES Funding Rates by Category as follows:</p> <p>2023/2024</p> <table border="1" data-bbox="586 525 1531 688"> <tr> <td>Credit</td> <td>\$5,238.37</td> </tr> <tr> <td>Incarcerated Credit</td> <td>\$7,345.93</td> </tr> <tr> <td>Special Admit Credit</td> <td>\$7,345.93</td> </tr> <tr> <td>CDCP</td> <td>\$7,345.93</td> </tr> <tr> <td>Noncredit</td> <td>\$4,417.31</td> </tr> </table> <p>Non-resident FTES increased from 360 in 2022/2023 to 409 in 2023/2024.</p> <p>Goals: We need to increase dual enrollment and other categories of students as we receive higher funding than credit FTES. We need to increase non-resident and international students as we receive higher funding for these students.</p> <p>As a reminder Grossmont College’s Three-Year Budget Plan, includes that we need to improve retention of current students by 7% over the next three years, as well as improve enrollments by 10% each year over the next three years.</p> <p>District will provide colleges with a tentative budget (based on formula) in May. The budget is fluid and will know more with the Governor’s May Revise. COLA is bleak and we should have a final budget from the state in late June.</p> <p><i>No action taken.</i></p>	Credit	\$5,238.37	Incarcerated Credit	\$7,345.93	Special Admit Credit	\$7,345.93	CDCP	\$7,345.93	Noncredit	\$4,417.31
Credit	\$5,238.37										
Incarcerated Credit	\$7,345.93										
Special Admit Credit	\$7,345.93										
CDCP	\$7,345.93										
Noncredit	\$4,417.31										

COMMITTEE REPORTS

<p>1. Committee Reports</p>	<p>No reports provided,</p> <p>Administrators Association ASGC Classified Senate Academic Senate</p>
-----------------------------	--

DISCUSSION ON PREVIOUS AGENDA ITEMS

--	--

FOR CONSENSUS

<p>April Meeting</p>	<p>It was discussed to cancel the April Meeting. Members agreed to not meet in April and meet again for the regularly scheduled meeting in May.</p>

FOLLOW-UP		
Who	Item	Timeline
Tate Hurvitz	Technology Update	May meeting.

5. WORK AHEAD
March Agenda to include: Update from Facilities on budget spending
Updates from Instructional Operations on budget spending

NEXT MEETING: Thursday, April 14, 2024, 3:30 – 5 pm, Zoom, unless otherwise notified.

Budget Committee Norms

Established February 14, 2019

Updated August 13, 2020

- Members agree to raise hands to speak and wait to be called
- Members agree to use the thumbs up, side or down as a way to vote
- Members agree to participate and ask questions before moving on to the next agenda item
- Members understand all questions are welcome
- Members agree to be aware of time when meeting
- Members agree to stick to the agenda – utilize parking lot for items to be discussed at a later time
- Members agree to explain acronyms
- Member agree that food is allowed at meetings
- Members agree to plan a social event once a year
- Members agree to educate proxies
- Members agree that if someone is out of the room for a few minutes, the Committee will wait until they return before votes are taking
- Members agree to communicate with co-chairs/and or note-taker regarding absences when possible
- Members agree to start meetings on time
- Members agree to always be mindful of our purpose in serving students.

Added 8/13/2020:

- Use the “raise hand” feature in the Zoom participant window to avoid talking over each other.
- Mute microphone unless talking.
- For consensus items, the Recorder will type the consensus item in the chat window and voting members (by constituency group) will enter: “Yes” for yes votes, “No” for no votes and “Sideways” for a neutral vote.
- Members are responsible to report and share information to their constituency groups on Budget Committee-related items.

Committees are to establish norms

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

Rules of Engagement

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

- There is no rank in the room when at the committee table. All participants are treated as peers, both between constituencies and within constituencies.
- Speakers will be heard one at a time and without interruption. Participants will allow for moments of silence for thought and other viewpoints. In consideration of hearing all feedback, members should be mindful of how often and how long they speak. Equity in consensus building means including diverse perspectives at all levels of the organization.
- Members will be engaged and contribute, and challenge ideas, not people. All meeting attendees will be respectful/civil in their comments, responses, and body language.
- Members will listen to others, and seek to focus on the merits of what is being said, while making a good faith effort to understand the concerns of others. Council/committee members are encouraged to ask questions of clarification.
- Each person reserves the right to disagree with any proposal and accepts responsibility for offering alternatives that accommodate individual interests and the interests of others.
- All members should be mindful of the language used in discussions, including use of "I" statements instead of "they" attributions to relate anecdotal evidence or experiences. Members are encouraged to use an asset-minded approach that focuses on what works and how something can be done. This is in contrast to a deficit-minded approach that focuses on the negative and why an initiative, idea, or project can't get done.
- All council/committee members will be aware of the purpose and responsibility of their committees. When issues arise in discussion that are not supported by the committee's charge, the chair will identify the proper council, committee, or constituency group leadership for review, and forward the issue for consideration.
- Once consensus is reached after deliberation, council/committee members will support the group's recommendation.