GROSSMONT
COLLEGE

GROSSMONT COLLEGE
Budget Committee
Thursday, Sept 14 2023
3-4:30 p.m., Via Zoom

MEETING SUMMARY

Purpose The Budget Committee encourages transparency and constituency understanding of the budget, works to ensure that the budget allocation process is driven by college-wide planning and strategic priorities, and provides recommendations to the College Council on issues related to budget development and management.
In addition, the Budget Committee provides ongoing oversight in relation to budget changes and information at the State and District levels.

Quorum – Quorum is achieved when 50% plus one of voting members are in attendance.
Consensus – Consensus is reached when 75% of those present are in agreement.
Proxies – Each constituency may send up to two proxy attendees per meeting. Proxy attendees are given full discussion and decision-making rights.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
☒ Chris Yatooma, Guest Co-Host	X Evelyn Villa	☐ *Marsha Gable*
☒ Co-Chair, Dawn Heuft	☐ TBD	☐ *Agustin Albarran*
	☐ TBD	

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
☐ Sara Ferguson	☒ Melissa Benton	☒ Sara Varghese
☒ Todd Meyers	☒ Juliana Bertin	☐ Luma Shamon
☒ Jennifer Bergovoy	☒ Dawn Heuft	☒ Loren Holmquist
		Guest: President Whisenhunt

RECORDER
☒ *Patty Sparks*

ROUTINE BUSINESS	
1. Public Comment (5 Minutes)	No public comment.
2. Welcome and Introductions	New members were welcomed and introductions made.
3. Additions/Deletions to Agenda	No additions/deletions.
4. Approve Meeting Notes & Follow-up	May 17, 2023 Meeting Notes via unanimous acclamation.

NEW BUSINESS

1. Adopted Budget 2023/24	Budget Update – Chris Yatooma provided a PowerPoint Presentation, Budget Update, for the members to review. Some highlights shared: - The Adopted Budget (AB) was approved at the September 2023 Governing Board Meeting. - Overall the State Budget news was not good as the State is facing a $31B deficit. In contrast, Statewide K through 12 and higher education was held as a priority as all education segments received funding increases this year. The goal is to have 70% of working –age Californians possess a degree or credential by 2030. General fund spending decreases by more than 3% from prior year, $226B. - 8.22% COLA for 2023, distributed proportionately based on student certifications, however, we may be facing a $2.8M ($10M for GCCCD) revenue deficit on our overall funding. - 0.5% enrollment growth - $14M workforce grants focused on meeting workforce needs to fight wildfires - $500M Reduction to prior year deferred maintenance and instructional equipment funds **Not so good news** **2025/26**, Student Center Funding Formula creates a new way to fund Community College Districts. We have relied on 2018/2019 funding dollars, hold harmless/State funding protections. No COLA on Hold Harmless funds in 2025/26. It was explained without enrollment increases and strategic expenditure reductions, we will need to make major budget cuts. Chris Yatooma reviewed supplemental allocation summary highlighting decreases in Pell Grant allocations, AB540 students and CPG (California Promise Students). Reviewed FTES Projections, providing three scenarios, a perfect scenario would be to increase FTES 10% every year for the next 3Yrs, just to have zero budget reductions. Scenarios with 5% and 3% growth were discussed, leaving deficit amounts of $5M. *Action Taken: PowerPoint Presentation will be posted on the Budget Committee webpage as a part of these Budget Committee Meeting Notes.*
2. 3-Yr Budget Plan (Draft)	Chris Yatooma provided a brief presentation on the College's 3-Yr Budget Plan. He discussed retention and new enrollment goals over the next three years, as well as, lowering expenses. Chris Yatooma further expressed that the Plan is fluid and changes/edits will be made but highlighted positions are being reviewed and/or frozen and efficiency goals will be established. **Attendees were asked to discuss the budget plan with their respective organizations and come to subsequent meetings with comments/suggestions for improving the plan.** *Action plan: The draft 3-Yr Budget Plan will be posted on the Budget Committee webpage as a part of these Budget Committee Meeting Notes.*

3. Faculty Co-Chair	Committee agreed to have classified representative Dawn Heuft continue as co-chair.

COMMITTEE REPORTS	
1. Committee Reports	Committee reports will be provided at the next scheduled meeting.

DISCUSSION ON PREVIOUS AGENDA ITEMS	
	Item 3.

FOR CONSENSUS	
	Meeting Notes Co-Chair Election

FOLLOW-UP		
Who	**Item**	**Timeline**

5. WORK AHEAD
- **Announcements**

NEXT MEETING: Thursday, October 12, 2023, location to be determined.

Budget Committee Norms
Established February 14, 2019
Updated August 13, 2020

- Members agree to raise hands to speak and wait to be called

- Members agree to use the thumbs up, side or down as a way to vote

- Members agree to participate and ask questions before moving on to the next agenda item

- Members understand all questions are welcome

- Members agree to be aware of time when meeting

- Members agree to stick to the agenda – utilize parking lot for items to be discussed at a later time

- Members agree to explain acronyms

- Member agree that food is allowed at meetings

- Members agree to plan a social event once a year

- Members agree to educate proxies

- Members agree that if someone is out of the room for a few minutes, the Committee will wait until they return before votes are taking

- Members agree to communicate with co-chairs/and or note-taker regarding absences when possible

- Members agree to start meetings on time

- Members agree to always be mindful of our purpose in serving students.

Added 8/13/2020:

- Use the "raise hand" feature in the Zoom participant window to avoid talking over each other.

- Mute microphone unless talking.

- For consensus items, the Recorder will type the consensus item in the chat window and voting members (by constituency group) will enter: "Yes" for yes votes, "No" for no votes and "Sideways" for a neutral vote.

- Members are responsible to report and share information to their constituency groups on Budget Committee-related items.

Committees are to establish norms

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

Rules of Engagement
In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

- There is no rank in the room when at the committee table. All participants are treated as peers, both between constituencies and within constituencies.

- Speakers will be heard one at a time and without interruption. Participants will allow for moments of silence for thought and other viewpoints. In consideration of hearing all feedback, members should be mindful of how often and how long they speak. Equity in consensus building means including diverse perspectives at all levels of the organization.

- Members will be engaged and contribute, and challenge ideas, not people. All meeting attendees will be respectful/civil in their comments, responses, and body language.

- Members will listen to others, and seek to focus on the merits of what is being said, while making a good faith effort to understand the concerns of others. Council/committee members are encouraged to ask questions of clarification.

- Each person reserves the right to disagree with any proposal and accepts responsibility for offering alternatives that accommodate individual interests and the interests of others.

- All members should be mindful of the language used in discussions, including use of "I" statements instead of "they" attributions to relate anecdotal evidence or experiences. Members are encouraged to use an asset-minded approach that focuses on what works and how something can be done. This is in contrast to a deficit-minded approach that focuses on the negative and why an initiative, idea, or project can't get done.

- All council/committee members will be aware of the purpose and responsibility of their committees. When issues arise in discussion that are not supported by the committee's charge, the chair will identify the proper council, committee, or constituency group leadership for review, and forward the issue for consideration.

- Once consensus is reached after deliberation, council/committee members will support the group's recommendation.