

ONLINE TEACHING AND LEARNING COMMITTEE MEETING



Location: 70-173 or Zoom



Date: 2/12/2025



Time: 10-10:55 AM

MINUTES

- I. Approved Minutes
- II. Approved Updated Agenda
- III. Introductions and Welcome Back
- IV. POCR (Peer Online Course Review) status update – Jeanette and Dawn

Grossmont College's Peer Online Course Review (POCR) program is part of a statewide initiative aimed at ensuring online courses meet high-quality standards that support student success and retention. Through the POCR process, reviewers assess courses against best practices, and once approved, they receive a high-quality badge for the California Virtual Campus (CVC) Exchange. As a certified POCR campus, Grossmont has the ability to badge its own courses, increasing access to high-quality online offerings for students.

Currently, Grossmont has 14 reviewers from various disciplines, 9 courses that have been successfully badged, and 1 course in preparation for badging. Additionally, the college has been working on buy-in efforts to prepare faculty for POCR and promote the use of DesignPlus for templating courses. So far, 67 instructors from 22 departments have participated, resulting in 46 fully templated courses.

In terms of CVC Exchange implementation, Grossmont is already a home college and is working toward teaching college status, expected by mid-fall. However, technical issues with transcript vendors need to be resolved to ensure a smooth transition. Faculty interested in learning more about POCR can reach out to Grossmont.pocr@gcccd.edu for additional information.

- V. ID/Canvas Report – Dawn

Dawn mentioned a research project planned for spring to further investigate the impact of improved course design through Buy-in and the use of the OEI course design rubric. She reported a 30% adoption rate of DesignPlus courses. Lastly, she informed the team about a potential change in the login screen. Adelle commented on a new feature in @One's Canvas instance that allows for the rendering of courses using DesignPlus correctly.

VI. Division meeting review: Improved DE Success Rates with overall equity gaps closing – Dawn and Adelle

Adelle and Dawn discussed the progress of online courses, noting a 72% success rate, a significant improvement. Dawn highlighted the closing of the gap in success rates for different student groups, including a 5% DE/on campus gap reduction for Hispanic students and a 13% gap reduction between online and on-ground success for Black and African American students.

VII. Additional Comments/Announcements

- a. Winter Camp was a hit—so many positive comments!
- b. OE Coordinator Sabbatical—50% Fall 2025-Spring 2026
Adelle shared her approval for a sabbatical to develop an online accessibility course, which will be self-directed and available to all staff, faculty, and executives. She mentioned that she is working on a revised job description for the role, which will be a part-time .5 LED position for the year. The committee agreed that the position should be available to part-time faculty (as recommended by Senate Officers Committee).
- c. **Regional SDICCCA Accessibility Week**
 - i. Save the Date: March 10-14
 - ii. 20 sessions facilitated by regional DE coordinators, instructional designers, accessibility and DSPS experts
- d. Online Evaluation Workgroup is reconvening this Spring and is working to draft a **revised online teaching evaluation form** and accompanying rubric that incorporate DEIAA elements. It's a slow process due to the complexity of the task. Adelle encouraged feedback on the working draft of the evaluation form and highlighted the need for inclusion in the process. She also emphasized the value of having conversations between evaluators and faculty during evaluations, rather than doing them in isolation. Updates will be shared with this group as the form develops.
- e. Accessibility Capability Maturity Model
Adelle discussed the upcoming implementation of the Accessibility Capability Maturity Model (ACMM) at the college. She expressed excitement about the initiative, which is a statewide resource provided by the state, and emphasized its potential to increase institutional buy-in and support. Adelle also noted that the ACMM could potentially focus on areas beyond classroom accessibility, such as district forms. She mentioned that the college is joining the cohort this month and will be focusing on three areas for improvement. Adelle also acknowledged the efforts of Tate, Dawn, and Kerry Kilber in moving the initiative forward. The conversation ended with Adelle assuring that the team would be updated on the progress of the ACMM.

The Online Teaching and Learning Committee serves as a consultative body on matters of student success, academic policy, course and program development, course and instructor evaluation, as well as instructor training as they pertain to online education. It makes recommendations to the Academic Senate. Recognizing and appreciating the diverse collection of identities, experiences, perspectives, and abilities of the students, faculty, staff, and community partners with whom we collaborate, the Online Teaching and Learning Committee commits itself to enriching academic experiences through the advancement of inclusion, diversity, equity, anti-racist, and anti-oppressive practices.

OTLC ATTENDANCE

Ex Officio Members:

- ☐ Adelle Roe, OTLC Chair
- ☐ Dawn Heuft, Instructional Design Technology Specialist
- ☐ Elisabeth Burke, HyFlex Coordinator
- ☐ Jeanette Calo, POCR Lead
- ☐ Tate Hurvitz, LTR Dean

Senate Appointed Members:

- ☐ Peter Brooks, AHN (Allied Health and Nursing)
- ☐ Virginia Young, ALC (Arts, Languages and Communications)
- ☐ Carl Fielden, ARC (Accessibility Resource Center)
- ☐ Michelle Soltero, CTE/WD (Career Technical Education/Workforce Development)
- ☐ Natalye Harpin, ESBS (English, Social and Behavioral Sciences)
- ☐ Tim Cliffe, MNSESW (Mathematics, Natural Sciences, Exercise Science and Wellness)
- ☐ Zayden Tethong, OER (Open Education Resource Liaison)
- ☐ Jennifer Andrews, Part-time Faculty
- ☐ Nancy Boskin-Mullen, Part-time Faculty

Vacant (Counseling)