

ONLINE TEACHING AND LEARNING COMMITTEE MEETING



Location: 70-173 or Zoom



Date: 2/12/2025



Time: 10-10:55 AM

AGENDA

- I. Approval of Minutes
- II. Approval of Agenda
- III. Introductions and Welcome Back
- IV. POCR (Peer Online Course Review) status update – Jeanette and Dawn
- V. ID/Canvas Report – Dawn
- VI. Division meeting review: Improved DE Success Rates with overall equity gaps closing – Dawn and Adelle
- VII. Additional Comments/Announcements
 - a. Winter Camp was a hit—so many positive comments!
 - b. OE Coordinator Sabbatical—50% Fall 2025-Spring 2026
 - c. **Regional SDICCCA Accessibility Week**
 - i. Save the Date: March 10-14
 - ii. 20 sessions facilitated by regional DE coordinators, instructional designers, accessibility and DSPS experts
 - d. Online Evaluation Workgroup is reconvening this Spring and is working to draft a revised online teaching evaluation form and accompanying rubric that incorporate DEIAA elements. Updates will be shared with this group as the form develops.

OTLC CHARGE

The Online Teaching and Learning Committee serves as a consultative body on matters of student success, academic policy, course and program development, course and instructor evaluation, as well as instructor training as they pertain to online education. It makes recommendations to the Academic Senate. Recognizing and appreciating the diverse collection of identities, experiences, perspectives, and abilities of the students, faculty, staff, and community partners with whom we collaborate, the Online Teaching and Learning Committee

commits itself to enriching academic experiences through the advancement of inclusion, diversity, equity, anti-racist, and anti-oppressive practices.

OTLC MEMBERSHIP

Ex Officio Members:

- ☐ Adelle Roe, OTLC Chair
- ☐ Dawn Heuft, Instructional Design Technology Specialist
- ☐ Elisabeth Burke, HyFlex Coordinator
- ☐ Jeanette Calo, POCR Lead
- ☐ Tate Hurvitz, LTR Dean

Senate Appointed Members:

- ☐ Peter Brooks, AHN (Allied Health and Nursing)
- ☐ Virginia Young, ALC (Arts, Languages and Communications)
- ☐ Carl Fielden, ARC (Accessibility Resource Center)
- ☐ Michelle Soltero, CTE/WD (Career Technical Education/Workforce Development)
- ☐ Natalye Harpin, ESBS (English, Social and Behavioral Sciences)
- ☐ Felicia Kalker, LTR (Learning and Technology Resources)
- ☐ Tim Cliffe, MNSESW (Mathematics, Natural Sciences, Exercise Science and Wellness)
- ☐ Zayden Tethong, OER (Open Education Resource Liaison)
- ☐ Jennifer Andrews, Part-time Faculty
- ☐ Nancy Boskin-Mullen, Part-time Faculty

Vacant (Counseling)

ADVISORY/RESOURCE MEMBERS:

- Vice President of Academic Affairs or designee – Agustin Albarran
- Faculty Curriculum Co-Chair—Dee Aceves
- Information Systems Personnel
- Technology Support Personnel

RESOURCES:

- [OEI \(Online Education Initiative\) Course Design Rubric](#)
- [Peralta Equity Rubric](#)

NEXT OTLC MEETING

February 26, 2025, 10am