ONLINE TEACHING AND LEARNING COMMITTEE MEETING

🏠 Location: 70-173

▦ Date: 2/28/2023

⏱ Time: 10-10:55 AM

MINUTES

I. Approved Minutes from 2/14/24
II. Approved Agenda
III. Quarterly Newsletter rollout: additions/audience?—Adelle
Consensus was to send the newsletter out via GC Canvas Resources—Deans/admin can choose to share it further if they wish.
IV. ID Report/Updates—Dawn
   a. 3C Media
Update from 3C: The TechConnect Cloud (3C Media) captioning service is back up and running smoothly.
Account holders can easily request closed captions for their uploaded content directly from the TechConnect Cloud website and seamlessly within Canvas' 3C Media app. The process for requesting closed captions through TechConnect Cloud has not changed. For those who are not familiar, the process doesn't require your district to sign a Distance Education Captioning and Transcription (DECT) agreement, and there's no need for a formal DECT application. Just log onto the TechConnect Cloud website or use the Canvas app to effortlessly make requests for each individual video/audio file you upload. As before, files must be uploaded individually, and a separate request must be made for each caption file application. If you've got any questions or need a hand with anything, reach out to support@ccctechconnect.org.
   b. Zoom storage
Faculty do not currently need to worry about running out of video storage, though it's best practices to keep videos brief (aiming for five-minute chunked concepts). Studio using Studio captioning is generally the best video product for Canvas integration at this time.
V. Spring Senate Slots—Adelle
   a. March 18 – DE Recertification Info item
Slides for Senate presentation were reviewed and approved.
   b. April 1 – DE Recertification Vote
   c. April 1 – Committee Structure Info item
Adelle clarified that we can't change the committee structure until it goes through Senate

      d. April 15 – Committee Structure Vote

      e. April 15 – DE Addendum Info item with Dee

      f. April 29 - Generative AI Info

VI. The Digital Critical Plan—Felicia and Adelle

      a. Faculty Survey>Module(s) development>Feedback>Deployment

The group discussed the integration of AI tools in teaching and the impacts on students, faculty, and class sizes. They considered the idea of collecting data on high school students' exposure to AI. They also discussed the need for a conversation on the impacts of AI, suggesting a panel or symposium event. The conversation also touched on the differing perspectives on AI within the colleges and the potential conflicts this could create. They noted that while there's an interest in AI, there's also a need to consider the needs of students and faculty, and what they are being paid. Concerns were raised about perceived emotional unavailability of high school students and the potential impact of AI on their identities. The group acknowledged that class size remains a significant issue that needs to be addressed through negotiations between the Union and the district. There's a need to gather more information on faculty and student needs regarding AI integration.

Next step: Develop targeted questions for a survey about AI usage and attitudes among faculty and perhaps students, and gather feedback on these questions at the next meeting.

VII. Camera policy—Dawn (tabled)

VIII. Additional Comments/Announcements

ATTACHMENTS:

Dear CTE/WD Faculty,

Thank you for completing the AI Integration Survey for our area. I am sharing the outcomes of the recent CTE/WD Faculty AI Integration Survey, which has provided inforation into our collective interests and current engagement with AI technologies. Associate Professor Karen Hern from Business in the CTE division and I will be discussing the findings as she oversees professional development. Here are some of the findings:

17 of you responded.

Interest in AI Topics: Our faculty expressed a strong interest in various AI-related topics:

Ethics (52.9%)
Instructional applications (47.1%)
College policies on AI use (47.1%)
Impact on occupations and long-term societal impacts (over 40%)

AI Platforms in Use: The survey revealed wide adoption of AI platforms among our faculty, with OpenAI Chat GPT leading at 61.5%.
AI Platforms Used:
OpenAI Chat GPT 3.5/4.0: 61.5%
Microsoft Bing Co-pilot: 30.8%
Other unspecified platforms: 30.8%
Grammarly: 23.1%
Adobe Firefly: 15.4%
Google Bard, GitHub Copilot, Midjourney, Otter.ai: each between 7.7% and 15.4%
No usage reported for Anthropic-Claude, Fireflies, OpenAI DALL-E, Quora-Poe, AI Meeting Assistant.

Adoption Stage of AI in Curriculum:
Just exploring: 43.8%
Planning to implement: 18.8%
Early stages of implementation: 12.5%
Fully integrated: 12.5%
Not considering adoption: 12.5%
Revealed majority of respondents are in adoption stage.

OTLC MEMBERSHIP

Name	Representation
Adelle Roe	OTLC Chair
Dawn Heuft	ID Tech Specialist
Michelle Soltero	CTE/WD (Career Technical Education/Workforce Development)
Virginia Young	ALH (Arts, Languages and Humanities)
Elisabeth Burke	ESBS (English, Social and Behavioral Sciences/HyFlex Lead)
Tim Cliffe	MNSESW (Mathematics, Natural Sciences, Exercise Science and Wellness)
Felicia Kalker	LTR (Learning and Technology Resources)
VACANT	Counseling
VACANT	AHN (Allied Health and Nursing)
Carl Fielden	ARC (Accessibility Resource Center)

Bonnie Yoshida	OER (Open Education Resource Liaison)
Nancy Boskin-Mullen (On leave Sp 2024)	Part-Time Faculty (Dance)
Jennifer Andrews	Part-Time Faculty (CD)
Vacant	Student (2)
Tate Hurvitz	LTR Dean

ADVISORY/RESOURCE MEMBERS:

- Vice President of Academic Affairs or designee – Agustin Albarran
- Faculty Curriculum Co-Chair—Dee Aceves
- POCR Coordinator—Jeanette Calo
- Information Systems Personnel
- Technology Support Personnel

RESOURCES:

- [OEI (Online Education Initiative) Course Design Rubric](#)
- [Peralta Equity Rubric](#)

NEXT OTLC MEETING

March 13, 10-10:55am