

Curriculum Committee Meeting Minutes

Date: October 7, 2025

Time: 2:00-3:30 PM

Location: Tech Mall/Library Room 70-104

I. Meeting Proceedings

- Meeting called to order at 2:05
- Members absent: Martha Clavelle, Tate Hurvitz, June Yange
- Minutes from 9/2/2025 motion to approve by Karen H, seconded by Caylor C. All in favor, no opposition.

II. Agenda Overview

Items discussed and reviewed included:

- Proposals for December, 2025 Board Packet
- Technical Edits
- Information Items for Course deletions and modifications (CCN)
- Went over CPRs for Course Modifications to include another row for CIP code
- Annual Curriculum Committee Training
- Curriculum Institute 2025 Take-Aways
- Chair Report
- NO VP Report (Joan absent)
- Articulation Report

III. Action Items

Proposals for the October 2025 Board Packet: Approved

- MUS 111, MUS 115 Title Update
- CSIS Program Modification: Artificial Intelligence Developer Certificate of Proficiency to *Certificate of Competence*
- CSIS Program Modification: Artificial Intelligence Fundamentals Certificate of Proficiency to *Certificate of Competence*

IV. Information Items

A. The following proposals were reviewed:

- **ANTH** Course Deletion: ANTH 215
- **ART** Course Modification: ART 140, ART 141 (CCN)-
 - Need a clear Part 1 and Part 2
- **BIO** Course Deletions: BIO 144, BIO 145

- **COMM** Course Deletion: COMM 128 *There was a typo as 137-will be corrected
- **COUN** Course Deletions: COUN 104, 137
- **DANC** Course Deletions: DANC 071A, DANCE 071B
 - Course Modifications: DANCE 078AB, 082A, 088AB, (add 088 C and D tabs for next meeting-Lori) 118ABCD, 223, 224, 225; Instructional facilities and special materials were reviewed, with specific needs for ballet classes and dance studios; Reword the objective related to “memorize and perform” for the ballet courses to ensure it is an actual learning objective.
- **ES** Course Deletions: ES 001, ES 002, ES 003, ES 008ABC, ES 009ABC, ES 021ABC, ES 024ABC, ES 030, ES 035, ES 037ABC, ES 039, ES 040, ES 041, ES 047, ES 051, ES 130ABC, ES 180, ES 185ABC, ES 194
- **HIST** Course Modifications: HIST 108, HIST 109
 - Update course outline (108) to include more specific information in Section 2, without compromising articulation
 - Update the COR for 109 to remove the reference to transparencies (not used and outdated) in methods of instruction section.
 - Ensure that examples provided in sections 9 and 10 meet the requirements of the Title V language changes.
- **THTR** Course Deletions: THTR 119A, 119B

Notes: Methods of instruction and evaluation were clarified, emphasizing the need for consistent formatting; Textbook citations were praised for their detail. Also addressed was the need for accurate course content ordering and the inclusion of publisher information in the Curriculum Inventory Management system. Include Publisher name for textbooks. There was a concern about the need for specific reading and writing topics in course outlines; Suggestion to add examples for reading and writing topics to meet Chancellor’s Office requirements. Explore the availability of open educational resources that meet universal design standards. PCAH current is 8th edition; 9th edition with have DEIA language.

V. Annual Curriculum Committee Training

- 62-slide Power Point Presentation (available in the curriculum committee folder). Some key points included:
 - Highlighting that gainful employment and financial aid accessibility are becoming increasingly important in the criteria for program development.
 - Review of new standards for DEIAA in the COR
 - Review of new standards for Universal Desing.

VI. Chair Report

- Special Projects-split between 3 Faculty for PSLO's (43 missing), Out-of-date CORS, and Minimum Qualifications.
- Plenary is coming up in November (locally La Jolla). Consult with Sharon if you plan to attend. Addressing the resolution regarding the use of CalGETC approved courses.

VII. Other

- Curriculum Institute happened in July at Ontario Convention Center
 - Takeaways from attendees about DEIA, IA, Dual Enrollment, Articulation

VIII. No VP Report

IX. Articulation

- AO is working on AB 1111 updates to TMCs and working with discipline faculty.
- New information shared regarding partial certifications; UC will accept them but the CSU will not.
- AO is working with the AO Caucus on a resolution to add an exception for Cal-GETC courses to be added as an exception to the standards.