# GROSSMONT COLLEGE
## CURRICULUM COMMITTEE MEETING

**DATE:** September 2, 2025 **TIME:** 2-4PM **LOCATION:** 70-104

**Committee Members:**

Dee Aceves, *Curriculum Co-Chair* (Faculty)
Joan Ahrens, *Curriculum Co-Chair* (Interim VPAA)
Philip Bell, *Member at Large*
Jeanette Calo, (ALC)
Martha Clavelle, *Dean* (COUN)
Caylor Cuevas, (COUN)
Angela DiDomenico, (MNSESW)
Angela Feres, (ESBS)
Carl Fielden, (A.R.C.)
Davian Gallon ASGC Rep

Karen Hern, (CTE/WD)
Tate Hurvitz, *Dean* (LTR)
Lori Jones, *Curriculum Specialist*
Olivia Krausie, *Evaluations Advisor*
Julie Middlemas, (LTR)
Holly Reed, (AHN)
*Vacant* (CTE/WD)
June Yang, (ESBS)
Hadeel Yaqoub, (ALC)
Cierra Zimmerman, (MNS)

**ASGC Student Representative:** Cesar Nunez, *ASGC representative*

1. **Call to Order**
   A. 2:05 PM
2. **Approval of Minutes**
   A. 4/15/2025
      • Motion to approve moved by J. Calo, seconded by K. Hern. All in favor, no opposition.
3. **Action Items**
   A. **Proposals for the October 2025 Board Packet:**
      • The committee does not have any action items at this meeting.

**Information Items**
   B. Technical Edits:
      MUS
         MUS 111 Title Update
         MUS 115 Title Update
      • Resolving reflexive error due to misalignment with Cuyamaca. Removing "The" from GC titles. CIM implementation is helping us catch misalignments, so more technical edits can be expected.

      CSIS
         Program Modification:  Artificial Intelligence Developer Certificate of Proficiency to *Certificate of Competence*

         Program Modification:  Artificial Intelligence Fundamentals Certificate of Proficiency to *Certificate of Competence*

      • A non- chaptered certificate is COP. The college wants to chapter these, so we need to change the title to COC (noncredit).

      • COA are reserved for credit bearing certificates.

      • We will have two additional programs (CSIS-drones) that need to come in for modification to COC instead of COP

4. **Chair Report**
   A. **Planning Goals**
      I. Common Course Numbering
         • Course and program impacts (e.g. ADTs)
         • Phase I is complete
         • CIM will help us easily identify all the places where these courses live so we can modify those as needed.
         • There are 17 courses to modify in phase 2 of CCN. These are done in 2 phases: Phase- II A due 9/10/25, Phase II-B due date 10/01/25
         • Affected department faculty were given a PowerPoint with information and procedure to follow when updating their courses.
         • Phase III-post-convening surveys by Sept 29.
      II. Out of Date CORs
         • In preparation for accreditation, we need to update outdated CORs. The Course Master List, located on the Curriculum website should be used to identify out of date CORs (in pink). CORs become out of date after 6 years, and should be updated on their 7th year.

III. Programs & Learning Outcomes
- Some of our programs are missing PLOs in our catalog. Tasks groups will be created for this work. There is a spreadsheet in the Shared Drive.

IV. Standardized Attendance Accounting Method
- We need to de-clump LEC/LAB course units. Dangling hours need to be increased to yield a unit, or removed. The deadline is 2028. We can lose funding if not completed. List is at the district. Vanesa will provide.

V. Minimum Qualifications & Courses
- We need to assign minimum quals by course, rather than by discipline. These are in large-part discretionary and college-specific.

VI. Bachelor Degree Program – application filed for GC
- On August 11, 2025 a BA in Cybersecurity program application was submitted to the Chancellor's Office. The CCCCO will review and provide feedback. The next application period opens in December.
- The curriculum committee will need to train for upper division review and approval if we get approved.

B. **CIM Update**
  I. Best Practices for Faculty and Administrators
  II. Help Text
  III. Technological delays
  - Because Colleague talks to CIM, any data that isn't identical, will result in errors. CL is working on resolving these.
  IV. Learning outcomes (Karen)

C. **Curriculum Forms and Deadlines**
  I. Course and Program Deletions
  - All departments are welcome to submit deletion proposals by September 24th.
  II. Course Modifications
  - Dance, Exercise Science, International Business, Music, Theater Arts
  - All curriculum members agreed that the 5 departments listed above should take priority, so they will be the only ones invited to submit modifications at this time. September 24th will be their submission deadline
  - Both proposal forms will be submitted through Cognito, because CIM is not ready yet.

D. **VP District Updates**
- CIP (classification of Instructional Programs) codes need to be reviewed and updated. We will focus on programs first, because CIP reporting for programs impacts financial aid. Target deadline for completion is September 30, 2025. Gainful employment for 2022-2023, quick turn-around of Oct. 1 for 2023-2024.

E. **Other**

5. **Articulation Report**
  A. **ADTs**
  - All ADTs impacted by CCN will be updated
  - Four new ADTs have been published in the ETHN discipline
  B. **Cal-GETC**
  - COMM 120 can be used to certify Cal-GETC, as long as it was taken prior to FA2025
  - Partial certification is available for UC-bound students
  C. **Other**

6. **Information/Other Items:** The committee will review as many items as is reasonable and will not exceed the regular meeting time. Remaining items will be rolled over to the next meeting.