

## GROSSMONT COLLEGE CURRICULUM COMMITTEE

### Meeting Summary for Tuesday, May 11, 2021 via Zoom

Dr. Marshall Fulbright, Administrative Co-Chair

Dee Aceves, Faculty Co-Chair

<b>MEMBERS PRESENT:</b>	Dee Aceves, Krista Ames-Cook, Javier Ayala, Jeanette Calo, Martha Clavelle Sebastien Cormier, Caylor Cuevas, Marion de Koning, Angela DiDomenico, , Carl Fielden, Marshall Fulbright, Karen Hern, , Felicia Kalker, Raymundo Quezada, Sharon Sampson, Jason Stevens, Alan Traylor, Tenille Venard
<b>MEMBERS ABSENT:</b>	Liz Barrow
<b>ADMINISTRATIVE SUPPORT:</b>	Bobbi Prilaman
<b>FACULTY GUESTS:</b>	None

This is a Zoom meeting of the Curriculum Committee due to the COVID-19 pandemic and subsequent campus closure. The Brown Act requires all motions, seconds, and votes to be recorded in the Zoom chat room. Meeting was livestreamed via YouTube for the public.

Meeting was called to order by Dee Aceves at 2:05 pm.

#### **APPROVAL OF SUMMARY from May 4, 2021 meeting:**

*Stevens/Cormier* to approve meeting summary: 15 Yes, 0 No, 3 Abstentions

#### **CURRICULUM PROPOSAL REVIEW (CPR):**

- ♦ **SCI 110:** Course Modification
- ♦ **PHYC 130, 201:** Distance Education
- ♦ **Physics Degrees (Associates & ADT):** Degree Modifications
- ♦ **Chemistry (Associates):** Degree Modification
- ♦ **Math (Associates & ADT):** Degree Modifications
- ♦ **Geology (Associates):** Degree Modification
- ♦ **Oceanography (Associates):** Degree Modification
- ♦ **Computer Science (ADT):** Degree Modification
- ♦ **Anthropology (ADT):** Degree Modification
- ♦ **English (ADT):** Degree Modification
- ♦ **Spanish (Associates & ADT):** Degree Modification
- ♦ **BIO 105, 110, 120, 140, 141, 141L, 144, 145, 152, 215, 230, 240, 251:** Course Modifications
- ♦ **Comments/Notes from Committee during Review:**
  - Curriculum Proposal Review (CPR) tracker was completed prior to meeting by members.
  - During the meeting, suggested edits, questions, and comments were reviewed. Where necessary, updates will be done on Course Outlines of Record (CORs) for the "outside of class hours".
  - SLOs for some Course Modifications need to be reviewed by Felicia Kalker.
  - Reminder from committee to make sure the course/catalog descriptions on the Course Modification Form and the updated Course Outline of Record (COR) match, especially for proposed revisions.
  - Request to confirm how BIO 251 is coded in Colleague.
  - **Action Item:** IOPS to confirm how BIO 251 is coded in Colleague.

## **OTHER:**

- ♦ Work Experience Total Contact Hours:
  - Committee reviewed a draft document with proposed language for having the total contact hours for work experience courses be consistent in the catalog, on the CORs, and in the schedule.
  - Per Dee, the quantity of hours for work experience may be changing statewide. More information will be forthcoming.
  - Many colleges have a boiled down title that is shared and used consistently across subjects.
  - Cathy Miller is Grossmont's Community Service Learning (CSL) Coordinator. Community Service (CS) can be a component of a course in addition to a class on its own.
  - Committee will review an updated version of this proposal at the May 18<sup>th</sup> meeting.

## **CHAIR REPORT:**

- ♦ **Textbooks:** Future conversation will be about how to handle/operationalize if a department wants to only update a textbook and the rest of the COR is current. Do we want to consider textbooks as a standalone item for the 2021-2022 curriculum cycle? To be discussed further in Fall 2021.
- ♦ **Ethnic Studies Update:** No further updates yet.
- ♦ **Curriculum Handbook & Website:**
  - The subgroup has been meeting. Carl provided an overview and update on the work they have done. The existing handbook was reviewed and our handbook and website was compared with other colleges. Example: [Skyline College Curriculum Committee](#)
  - Plan is to streamline the information by putting as much of the curriculum related work online as possible with an emphasis on it being user-friendly.
  - Bigger ideas and guiding principles will live in the curriculum handbook with references to the curriculum website for the operational aspects.
  - Guiding Principle: The Handbook should not duplicate other information that lives elsewhere and is updated regularly on other platforms.
- ♦ **Other:**
  - Dee will send out a survey to the committee about who would like to help with the DEI question for the upcoming forms revisions (courses and degrees).
  - Call for Committee Return: If anyone is not returning to this committee in 2021-2022, let Dee know so she can update Academic Senate.

## **INFORMATION ITEMS:**

- ♦ **Reminders** – All curriculum approved in 2020FA and 2021SP is effective for the 2021-2022 Grossmont Catalog.

**Adjourned:** 2:58 PM  
**Next Meeting:** May 25, 2021  
**Place of Meeting:** Zoom  
**Summary Prepared By:** Krista Ames-Cook, Instructional Operations (IOPS) Interim Supervisor  
**Attachment/s:** None