Grossmont College – Proposal End User OUCampus Training – DT

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Pilot Trainees – Phase I

**Purpose**

Identify a handful of pilot users with the understanding that they will be helping the GCCCD web team identify missing information in the training materials.

* Trainees will have varying technology experience
* Phase I trainees will include web content editors from a wide-range of programs, services, informational content, etc.
* Phase I trainees may be asked to become mentors for Phase II Trainees
* Deploy post pilot trainee questionnaire
  + Route to Gabe
  + Refine, rework training materials as necessary

Test trainees will be invited to participate via the [Request CMS Training Form](https://gcccd.formstack.com/forms/gc_request_cms_training)

Group I

| Web Content Editor | Website(s) |
| --- | --- |
| Nancy Saks (Allied Health) | * <https://www.grossmont.edu/academics/programs-departments/cvt/default.aspx> * <https://www.grossmont.edu/academics/programs-departments/health-professions/EKG-Telemetry-Technician/default.aspx> * <https://www.grossmont.edu/academics/programs-departments/nursing/default.aspx> * <https://www.grossmont.edu/academics/programs-departments/health-professions/ota/default.aspx> * <https://www.grossmont.edu/academics/programs-departments/health-professions/orthopedictech/default.aspx> * <https://www.grossmont.edu/academics/programs-departments/health-professions/rtprogram/default.aspx> |
| Krista Ames-Cook (College-Info Publisher) | * <https://www.grossmont.edu/college-info/admin-depts/default.aspx> * Intranet Publisher * College Info Publisher |
| Raul Rios (Computer Help Desk) | * <https://www.grossmont.edu/student-services/offices-and-services/tech-resources/ics/default-demo.aspx> |
| Bryan Lam (Student Services / International Counseling) | * <https://www.grossmont.edu/student-services/applyenroll/internationalstudents/default.aspx> * Student Services Counseling Publisher * Student Services Transfer Center Publisher * Student Services Articulation Publisher * Student Services Admissions Publisher |
| Heriberto Vasquez (Student Affairs) | * Campus Life - Publisher * Student Services Assessment Publisher * Future Students Publisher |
| Cindy Emerson  (CPIE) | * College Info Publisher * CollegeInfo Accreditation Publisher * GCCCS Publisher * College Info Planning Publisher |
| Bonnie Ripley (Biology Associate Instructor) | * College Info Accreditation Publisher * Dept Biological Sciences Publisher * College Info Planning Publisher |
| Carl Fielden (A.R.C. Specialist/Learning Disabilities/Professor) | * Student Services DSPS Publisher |
| Dana Mints (Transfer Center) | * Student Services Counseling Publisher * Student Services Transfer Center Publisher * Student Services Articulation Publisher * Student Services Admissions Publisher |
| Anne Krueger  (Marketing & Communications) | * Training sub-directory * Invited to offer input to training materials |

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High Traffic Websites – Phase II

**Purpose**

Identify a handful of web content editors responsible for high traffic websites.

* Majority of Phase II trainees will include web content editors from student services
* Phase II trainees may be asked to become mentors for Phase III Trainees

High traffic website publishers will be invited to participate via the [Request CMS Training Form](https://gcccd.formstack.com/forms/gc_request_cms_training)

Group II

Representatives from the following areas:

* Admissions and Records
* Counseling
* Assessment Center
* Financial Aid
* Library
* Career Center
* Tutoring
* Transfer Center
* More

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Academics – Phase III

**Purpose**

Invite web content editors responsible for maintaining academic program websites.

* Majority of Phase III trainees will include web content editors from student services
* Phase II trainees may be asked to become mentors for Phase IV Trainees

Academic website publishers will be invited to participate via the [Request CMS Training Form](https://gcccd.formstack.com/forms/gc_request_cms_training)

Programs:

* Group I: AOJ – Cross Cultural Studies
* Group 2: CSIS – World Languages

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Academics – Phase IV

**Purpose**

Everyone else. By request via the [Request CMS Training Form](https://gcccd.formstack.com/forms/gc_request_cms_training)